

STOKE GABRIEL PARISH COUNCIL

DRAFT Minutes from the Parish Council meeting
held on 24th June 2019 at 7.00pm at Stoke Gabriel Village Hall

Present; Cllrs Hunt (Chairman) , Blood , Bridge , Bullock, Collings, King , Stobbart &Tully
Dist Cllr Rowe 13 members of Public & Clerk - Karen Gilbert

19/06/01 Apologies - Cllr Williams and Dist/County Cllr Hawkins

19/06/02 - Declaration of Interests

Cllr Hunt in Planning appl1431/19/FUL as applicant (Cllr Hunt left the room during discussion)

Cllr Collings in 19/06/07a (Pecuniary interest - Cllr Collings left the room during discussion)

Standing orders were suspended

19/06/03 Public participation

A Parishioner thanked the Council - especially Cllr Williams - for arranging a very successful Annual Parish Meeting - but pointing out a slight correction required to the Draft Minutes

A member of the Public commented on the Cyclepath project and thanks were offered to Cllr Hawkins for his assistance and also to Sarah Woollaston MP for highlighting the benefits of such Cyclepaths - at Government level

There was a brief comment on the PC representation on AONB issues - to which Cllr Rowe advised that it was hoped that a Dart Valley Group (AONB) would reconvene in the near future

A Parishioner commented that his observations on the content of the Draft minutes of the Finance Committee (28/5) had been overlooked . The Clerk apologised for this oversight but explained the minuting regime adopted by this Council

Having forwarded a letter to Councillors via the Clerk , a Parishioner explained why she considered that the Parish Council should avoid the use of Glyphosate

Several adverse comments were made regarding the recent grass cutting in the Village and that some areas remained uncut - whilst some present expressed a preference for the natural wildflower verges/ grassland areas

19/06/04 - District Cllr Rowe

Following on from the Local elections held at the beginning of May those of us who were returned to the council had to regroup ourselves very quickly and we now have a new Look Council Bearing in mind that 15 members of the 31 are new .

The new leader is Cllr.Judy Pearce.

The deputy Leader is Cllr.Hilary Bastone and the members of the Council's Executive are Cllrs. Jonathan Hawkins, Nicky Hopwood, David May and Keith Baldry.

The Chairman of the D.M.C. is Cllr.Julian Brazil. The Chairman of the council is Cllr.Rose Rowe.

We have held several workshops and training days which were aimed at new members but good to be kept up to speed.

We will be working on our Capital Strategy which was approved in March, with the ability to borrow up to £60mill. , if required to work up on our approved programme . This includes a Hotel in Kingsbridge, 10 Acres of land at Sherford new town for business use, the Health and Well being Hub at Townstal.

A Climate change Emergency debate has also been brought before the Council and will be on the agenda for the next council Meeting on 25th July.

There is a tour of the district taking place on Thursday to help new members understand where various things are which we talk about, be they problems or work for the future.

Standing orders were re-instated

19/06/05 - Minutes from previous meetings

The Minutes from the Stoke Gabriel Parish Council meeting held on 13th May and the Finance Committee dated 28/5/2019 were agreed by the Council & duly signed by the Chairman - all in agreement

19/06/06 - Report on Annual Parish meeting (Cllr Williams - read out by Clerk)

Around 100 electors attended the Annual Parish Meeting held on 30 May. The village hall was full, indicating the village's enthusiasm for the re-instated meetings. The Chair's Annual Report of the Parish Council was well received. Briefings on the Neighbourhood Plan and by the Community Land Trust sparked much interest and led to several questions to which apparently satisfactory answers were given. Eighteen parish organisations addressed the meeting in the second part, promoting the wide range of activities available to all of us who are lucky enough to live in this parish. A common thread through almost all of them was a call for more volunteer assistance. Many useful connections were made between individuals and organisations'.

Councillor Collings left the room

19/06/07 - To receive a report on the Scoble Legacy and approve projects identified to date

It was **AGREED** that the path linking the Orchard with the bottom of the Churchyard should proceed . A series of quotes covering groundworks and fencing had previously been circulated Cllr Stobbart pointed out that the quotes were not prepared using the same spec and recommended a definitive document be produced to ensure a fair quotation process

ACTION ; CLLR HUNT TO DRAW UP A SPEC FOR THE PATH PROJECT

Councillor Collings re-joined the meeting

It was **NOTED** that the owners of the River Shack had agreed to the siting of a defibrillator by the Mill Pond and it was **AGREED** that this project go ahead . Cllr Bridge produced some costings and advised that she was awaiting further prices

ACTION ; CLLR BRIDGE TO PRESENT MORE DETAIL IN JULY 2019

19/06/08 - Clerk's report

The Clerk advised that she

- Had received a request for funding from SG WI towards plants for the Village flower beds
AGREED - £100 per previous years
- was awaiting details of any Planning training from South Hams
- had arranged New Councillor training for July 2019
- had resent the letter to HMRC regarding the Vat claim on the Church wall
- had arranged a meeting for 3/7/19 at 7pm with the SG Community Land Trust

She reminded Cllr Tully of the need to review the CCTV arrangements

ACTION ; CLLR TULLY TO REVIEW CCTV

19/06/09- Financial matters

The following cheques were presented for payment (gross figures)

| | | |
|----------------------------|-------------------------|---------|
| Karen Gilbert | Expenses /admin 06/19 | £90.00 |
| Julian Williams | APM expenses | £50.72 |
| Stoke Gabriel Village Hall | Rental NP & PC to 06/19 | £144.00 |
| Rupert Baker | Tree survey | £325.00 |
| Stoke Gabriel WI | Grant for flowers | £100.00 |
| Potters Nurseries | Hanging baskets | £360.00 |

TOILET ACCOUNT

| | | |
|--------------------|-----------------------|---------|
| South West Water | Water / sewerage | £266.13 |
| Skivvies | Cleaning | £225.00 |
| Chelston Rewinds | Electrical inspection | £90.00 |
| Havills Electrical | Remedial works | £441.50 |

Payments approved all in agreement

ii To agree up to date asset register - Work in progress

iii To receive reports/ recommendations - Finance Committee - 28/5 & working party - 18/6

The Clerk highlighted the action points in the 28/5/19 Finance meeting and confirmed that they had been addressed . She also advised that the AGAR external audit form had been examined in detail

at the 18/6/19 working party - thereby ensuring that all Councillors present fully understood the contents

a) To consider the Internal Auditors report

The Clerk read out from the internal Auditors report which had been previously circulated to all

b) To consider & approve the Parish Council Accounts y/e 31/3/19

The Clerk presented the Accounts for Stoke Gabriel Parish Council for the year ending 31/3/19

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE ACCOUNTS AS ADOPTED

c) To consider/ agree Annual statement of Governance y/e 31/3/19

The Clerk read out the statement of Governance & explained why negative responses had been given

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE GOVERNANCE STATEMENT

d) To consider & approve Statements on Annual return y/e 31/3/19

The Clerk presented the Annual Return and explained the figures and the need to restate the 2017/18 figures

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE RETURN

Cllr Tully advised that he had visited Lloyds in Totnes to obtain missing bank statements and to enquire further on Internet banking and also revision of signatories

19/06/10 - PC admin

Cllr Collings explained the need for a new website as the operating system of the existing was now obsolete. - **All in agreement**

Councillor Collings was to obtain some prices for consideration at the July 2019 meeting

ACTION ; CLLR COLLINGS TO OBTAIN COSTINGS FOR NEW WEBSITE

It was **AGREED** unanimously that Richard Harris join the working party for Planning to assist in considering applications

It was **NOTED** that the formal decisions on responses would still be taken at Full Council by Cllrs

19/06/11 To discuss current issues and decide actions required

a) To discuss the ownership / repair of the Church Walk Wall

It was **AGREED** that , in the absence of documented evidence of ownership of Church Walk and its associated obligation to repair the wall running along , it was up to the Parish Council to ensure the safety of the users of the Playground by arranging for repair . The Clerk confirmed that she had taken advice from the Conservation Officer at South Hams DC

ACTION ; CLLRS BRIDGE AND KING TO MEET WITH CONSERVATION OFFICER TO DISCUSS OPTIONS

b) To discuss the Parish Council stance re Weedkilling and agree way forward

It was **AGREED** that this year chemical weedkilling would be used but that options should be explored for 2020

c) To decide on Future use of ex BT box at Aish

It was **AGREED** that the box could be used for a defibrillator - as suggested by a Parishioner

ACTION ; CLLR HUNT TO DISCUSS WITH PARISHIONER

d) To discuss the possibility / funding of a lengthsman service

It was **AGREED** that a lengthsman might be helpful in ensuring that Highway issues were addressed where Devon County no longer provide such a service

ACTION ; CLERK TO INVESTIGATE LENGTHSMAN OPTIONS

e) To decide on actions required regarding damage / speed of Construction traffic

It was reported that an arrangement between the residents and the developers had been struck

19/06/12 To receive an update on the Burial Ground project and decide way forward

Cllr Stobbart advised that he had researched this matter thoroughly - assessing the costs to date and also acquiring estimates of the sums required to bring this project to fruition

He advised that he considered the next step was to commission a survey to ascertain the levels of underlying rock / soils . This would show the suitability of the site for burials

The cost of this survey would be £2000

In view of the sums already spent on the purchase and modifications , it was **AGREED** that Cllr Stobbart arrange for this survey to be carried out

ACTION ; CLLR STOBART TO ARRANGE SURVEY ON BURIAL SITE

19/06/13 - To receive reports on Parish Owned property

a) **Hoyle Copse** Phil Bolt explained that the team is stood down (normally work Mid September to early May) and so not really anything to report.

The Tree survey was noted and the recommendations discussed . It was hoped that Rupert Baker would attend site in October to assist in marking the trees requiring attention or felling . It was noted that Ash Dieback has been identified in the Copse - this will be closely monitored and an action plan drawn up according to progress of this disease

ACTION ; WORKS TO PIGGERY - AGENDA ITEM 07/19

b) **Orchard:** It was **NOTED** that the grass was not as closely cut as previous years . Phil Bolt had spoken to the contractor and was pleased that no strimming took place which would affect the bark of the trees . However , it was **NOTED** this left an excess of grass around the trees

ACTION -; CLERK TO SPEAK TO GRASS CONTRACTOR

c) **Playground** The Clerk commented that South Hams had still not removed the Acting Clerk's email from its records . The Clerk was not receiving any monthly reports

A Parishioner commented that there were four areas where he considered repairs are required

It was **NOTED** that grass was growing on the soft play surface

ACTION ; CLLR KING TO CONTACT THE SUPPLIER OF THE NEW PLAY EQUIPMENT

d) **Toilets** It was **NOTED** that the work of the Cleaning contractors was clearly not acceptable - photos had been taken . In addition the bins - already paid for , had not been supplied

It was **AGREED** that Cllr Bullock cap off / attach locks to the utility taps and present invoices for the parts for payment

It was **NOTED** that the drains could be blocking up - Cllr Bullock to inspect

ACTION ; CLERK TO CONTACT EXISTING CONTRACTOR FOR EXPLANATIONS

ACTION ; AGENDA ITEM FOR 07/19

19/06/14

PLANNING RESPONSES

| |
|---|
| 1750/19/AGR Mrs J L Moon |
| Prior notification for proposed steel framed general purpose farm building |
| Lowerwell Farm Buildings Waddeton Road Stoke Gabriel Devon TQ9 6RL |
| SUPPORT |
| 1708/19/FUL Mr Martyn Pomeroy |
| Change of use of an agricultural building and yard to boat storage/marine engineering (retrospective) |
| Land and Building at SX853582 Dunstone Broadley Lane Stoke Gabriel TQ9 6RR |
| NO OBJECTION - CONDITION NO. OF BOATS AND LANDSCAPING |
| 1431/19/FUL WGF Hunt & Sons |
| Provision of caravan storage area to support the existing established touring caravan park |

Broadleigh Farm Aish Stoke Gabriel TQ9 6PU

It was NOTED that the amendment of an existing condition extending the maximum period of stay from 21 days to 6 weeks - mentioned in the Planning statement - did not form part of the Application description and as such should invalidate the application and be misleading .

ACTION ; CLERK TO ADVISE SOUTH HAMS ACCORDINGLY

19/06/15 - HIGHWAY MATTERS

The potential removal of the yellow lines outside the Stores and the need for more signage in the 20mph area were raised

ACTION ; CLERK TO CONTACT HIGHWAYS TO CHASE

19/06/16 - CORRES - all previously circulated
CPRE Magazine - Cllr Tully

19/06/17 - Date of next meeting 22nd July 2019 at 7pm

19/06/18 Exclusion of Press and Public

The Council **RESOLVED** that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the agenda item 19, owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

The Public left the room

19/06/19. To receive and ratify recommendation from Finance Committee to raise Clerks hours to 12 per week and to pay for extra hours worked to date

It was **RESOLVED** that the Clerk's hours be increased to 12 per week and that a payment be made to cover the extra 200 hours over the first 6 months - Gross figure £2232

ALL IN AGREEMENT BY SHOW OF HANDS