

STOKE GABRIEL PARISH COUNCIL

DRAFT Minutes from the EGM

held on 4th November 2019 at 6.00pm at Stoke Gabriel Village Hall

Present; Cllrs Hunt (Chairman), Blood , Bridge , Bullock, Collings , King , Tully & Williams
Dist Cllr Rowe and 6 members of the public

19/11/01 Apologies - Cllr Stobbart and Dist / County Cllr Hawkins

19/11/02 - Declaration of Interests - NONE

19/08/03 - Dispensation requests - NONE

The Council suspended Standing Orders

19/11/04 PUBLIC PARTICIPATION

A Parishioner mentioned the agenda was not published in a timely manner . The Clerk advised that the Public notice of the meeting had been displayed for 8 days showing the date / time / venue and the reason for the meeting being convened - both online and on the Noticeboard . The actual Public interest report from the external Auditor (the reason for the meeting) had appeared alongside for 8 days

Another Parishioner commented that he had closely followed the work of both the previous and present Parish Council . He realised that the matter under discussion was historical and wished it recorded that he was confident , given the numerous changes that had taken place , that such an issue would not recur

The Council reinstated Standing Orders

19/11/05 The Clerk explained the reason for the meeting and advised that she had ensured that both the Notice and report had been placed online and on the Noticeboard . She confirmed that she had also offered to supply papers copies / emailed version upon request.

The Clerk then read out the letter from the external auditor detailing the reason for the Public Interest report

This letter constitutes a public interest report using our powers for the 2018/19 reporting year under Schedule 7 of the Local Audit and Accountability Act 2014 (the Act). Stoke Gabriel Parish Council certified itself as exempt from a limited assurance review for the year ended 31 March 2018 which meant that it was not required to submit an AGAR or any of the necessary supporting documentation for that year. As a result of figures reported within the AGAR submitted for 2018/19, information has come to our attention in respect of the year ended 31 March 2018 to indicate the criteria for certifying exemption were not all satisfied, as both total income and total expenditure for the year ended 31 March 2018 exceeded £25,000. The prior year certification of exemption is therefore not valid and by certifying exemption for that year, the authority has failed to submit the relevant documents for review.

The Clerk explained that this situation had been brought to the public's attention at an early stage and that there was no further information to be imparted

Cllr Williams thanked the Clerk for the extremely heavy workload carried out to bring the Council to a correct Financial standing

Further public comments

A Parishioner asked if the Clerk was now in receipt of sufficient historical Financial information for purpose . The Clerk advised that she can work with what she has received and is able , with the Council , now to move forward

Another Parishioner thanked the Council and the Clerk for dealing with the difficult situation and hoped that a line could now be drawn - moving forward to achieve new and exciting things for the Parish

19/11/06

To consider the PUBLIC INTEREST REPORT - External Audit y/e 3/2018

The Council considered in depth the report and **NOTED** that the exemption return had been submitted under circumstances when the Accounting records did not fit the criteria and that therefore Full AGAR should have been submitted in its place

It was **RESOLVED** that Stoke Gabriel Parish Council accepts the report and findings of the External Auditor for the Year ending 31/3/18

To consider any actions already taken regarding issues raised in this report

It was **NOTED** that since the submission of the exemption certificate , an experienced Clerk had replaced the Acting Clerk and that appropriate Policies implementation , adoption of Financial regulations and Councillor training had taken place . A system of Internal Control had been adopted and well as robust Financial reporting . A professional internal auditor has been engaged providing advice and also ensuring compliance on all Governance issues

To consider any actions required in response to the comments made in this report

It was considered that the matters referred to above had made significant progress in ensuring that this situation does not recur in the future.

It was **RESOLVED** that the Council ensures that relevant Policies , internal checks and due diligence continue to be adhered to and also are reviewed at regular intervals

The Council suspended Standing Orders

19/11/07 PUBLIC PARTICIPATION

A Parishioner requested the explanations sent to the External Auditor which would have accompanied the Annual Governance statement , be emailed to her.

The Council reinstated Standing Orders

19/11/08- Any urgent business at the discretion of the Chairman

Carried forward from Regular meeting 28/10/19

[3234/19/HHO Mr R Linaker 8 The Ridings Stoke Gabriel TQ9 6QG](#)

Householder application for proposed conservatory to side of property within rear garden

It was **NOTED** that a site meeting had taken place and that Cllrs Tully and Hunt reported that , in their opinions , there was no valid reason to object

After suitable discussion , a vote was taken on whether to support , 2 for, 6 against

OBJECTION - over development / loss of green space and detrimental impact on neighbouring property

ACTION ; CLERK TO FORWARD OBJECTION TO SHDC PLANNERS

19/08/06 - Date of next meeting 25th November 2019 at 7pm

There being no further business , the meeting closed at 7.45pm