

# STOKE GABRIEL PARISH COUNCIL

## **DRAFT** Minutes from the Regular meeting

held on 28th October 2019 at 7.00 pm at Stoke Gabriel Village Hall

Present: Cllrs Hunt ( Chairman ) , Bllod , Bridge , Bullock , Collings , King , Stobbart , Tully and Williams Dist Cllr Rowe and County Cllr Hawkins  
Clerk - Karen Gilbert & 14 Members of the Public

**19/10/01 Apologies** : Cllr Bastone

**19/10/02 Declarations of Interest** - Cllr Stobbart - personal in planning 3226/19/HHO

**19/10/03 Dispensations**

The Proper Officer hereby grants dispensations to remove the restrictions under section 31(4) of the Localism Act (2011) from all members and co-opted members of Stoke Gabriel Parish Council for a period of four years to permit them to be present, discuss and vote on the following matter: The setting and discussion of the council budget and precept

### **Standing Orders were suspended**

**19/10/04 - Public participation**

A Parishioner gave a lengthy presentation on a road traffic accident at Portbridge in which his house was damaged quite considerably . He asked that the Council supports him in his dealings with Devon Highways to restrict speeds and to install protective street furniture and signs . Cllr Hawkins also informed the meeting on the stance of the Devon Highway Officers in matters such as this and recommended the Parishioner attend the next HATOC meeting at Follaton in November to make his case

**ACTION : CLERK TO WRITE A LETTER OF SUPPORT TO DEVON HIGHWAYS AND OBTAIN COSTINGS FOR PARISH FUNDED SIGNING**

### **COUNCIL REPORT FROM ROSEMARY ROWE TO 31ST OCTOBER 2019.**

During the last month or so we have had a the Full Council Meeting, O/S & Exec. Meetings where main items on the agenda have included.

Climate change, (A working group has been set up to look at this.)

Finance and balancing the budget for the coming year 2020/2021 and how to close the gap. (We will be holding workshops to look at this.)

Refuse collections, (how the new Operators are getting on.)

Planning breaches and Enforcement orders. (We have been going through the list within our local areas.)

Public toilets.( The Council voted to keep with the decision previously made)

Points of particular interest include Waste food being placed in grey bins. A 1/4 of the contents of grey bins is waste food which should be in the brown bin. This means that 1 in 4 lorry loads of refuse for non recycling is in the wrong lorry .Think about what you put where to help us achieve higher targets and save money.

Slapton Line.Is now becoming a serious issue – If the road goes again it cannot be replaced in situ.we hope the road will be in place for many years but we need to prepare for what may happen in the future. Funding has been secured from E.A., D.C.C., & S.H.D.C. to have an Officer/Manager to work locally to ease traffic issues& facilitate positive changes to prepare for the loss of any part of The Line /A379 Road.

Electric Charging points. To be installed in Devon's larger communities, including Totnes, Ivybridge, Kingsbridge, Salcombe & Dartmouth.

Dartmouth Lr Ferry. The winter rota starts on the 28/10/2019. Works which will affect services start 18/11/2019 resurfacing works in the areas where the ferry operates. Please check when using this service.

## **Cllr Hawkins**

Cllr Hawkins updated the meeting on the process whereby he was attempting to provide short term parking bays near the Stoke Gabriel stores but warned that this may take up to a year to achieve

## **Tom Morris - Stoke Gabriel CLT - read by the Clerk**

Parish Council Update of Progress by Stoke Gabriel Community Land Trust, Oct 2019

Following our pre-planning application to South Hams District Council, the 13 week period to review has been extended and we now expect to get feedback on the 22nd October.

Our grant to 'Homes England' – of approximately £150,000 which will be used for the cost of getting the scheme to planning has been agreed at the South West panel. This now will go to the National panel within the next two weeks. We are hopeful that it will be approved.

If successful at pre-planning, this 'Homes England' grant will finance the use of professional consultants to develop our scheme of 12 homes. They will be employed to design good homes sensitive to the local environment, which are also efficient to run. Site surveys will be undertaken and financial modelling used, to keep the homes affordable to build.

As we have explained, we will plan another Open Day – in the New Year - where we can share these plans and invite feedback and input from our local community.

Following on from the Parish Council's request, our Chair; Tom Morris, attended Octobers Neighbourhood Plan group meeting, where he presented the same presentation given to the PC and parish members.

We continue to receive new enquiries from local people living in the village who are struggling without affordable housing and are urgently in need of an affordable home. This increases the body of evidence we have of strong local housing need.

We will keep the Parish Council up to date and involved in this project as we progress and are available for further conversations and discussion in the meantime.

## **Standing Orders were reinstated**

## **19/10/06 - Minutes from previous meetings**

The Minutes from the Stoke Gabriel Parish Council meeting held on 30th September 2019 were agreed by the Council & duly signed by the Chairman - all in agreement

## **19/10/17 - Clerk's report**

The Clerk advised that she had

- Contacted Cavanna to complain about mud on the roads from their development - to be advised that they did not consider it from their construction traffic

### **ACTION ; PHOTOGRAPHIC EVIDENCE REQUIRED**

- Contacted South Hams to relocate the dog waste bin at Hoyles Copse - **DONE**
- Written an article for Parish magazine for 11/19 and will do so monthly
- Attended with Cllr Hunt and Tully training on the Code of Conduct at SHDC
- Contacted the Headteacher at school to ask that newsletters state that the Playground wall is not climbed on by children / parents

The Clerk also advised that Hunts Cider had kindly agreed to provide the replacement Orchard trees and that Cllr Tully had agreed to reinforce the Playground fence

## **19/10/08 - Report from the working party re the land purchased for burial**

Cllr Stobbart commented on all the options available which were considered by the working party - highlighting the pros and cons on each

- Convert burial/memorial site into meadow/ memorial as part of Hoyle Copse
- Convert into allotments
- Sell Meadow
- Incorporate as 'meadow' part of Hoyle Copse

It was **AGREED** that this matter should be deferred until April 2020 to allow time for sufficient research and also to allow for a possible decision on a forthcoming CLT planning application at Duncannon

**19/10/09 Report on the Toilets ( Cllr Bridge ) & agree costs re Bollard ( Cllr Bullock )**

Cllr Bridge confirmed that the toilets were in a good condition and that the cleaning was satisfactory

It was **AGREED** that Cllr Bullock should purchase and install a collapsible bollard up to a cost of £100 to be taken from the Toilet bank account

**19/10/10 - Playground / Orchard**

Cllr King reported on the play area and orchard - commenting that there were many apples requiring collection - both in the Orchard and the Play area

The Clerk advised that the PCC would consider in November 2019 , the points regarding the ownership of the wall along Church Walk - which had been extracted from historical minutes . Cllr King suggested the planting of prickly vegetation next to the wall to deter ant climbing over - but this received divided opinion

Cllr Williams advised that he had yet to research grant opportunities appropriate for the Wall repair .

**19/10/11 - Hoyle Copse / Orchards**

Cllr Williams advised that Phil Bolt had now received a certificate of Qualification

( Chainsaw use ) and that work had resumed in the Copse following the summer break

The Clerk advised that nine letters of support had been received with regard to the Hoyle Copse management Plan consultation

**19/10/12 - Finance**

The following cheques were approved for payment - all in agreement

(Cllr Bullock commented that a local website builder had offered to take on the task but was advised that a decision had been made in October 2019 )

A copy of the payment schedule is attached to these minutes for reference

A letter of transfer of funds from the Current account to the toilet account was signed by two signatories

**To Note Public Interest report - Y/e 31/3/18 & confirm details for Public meeting**

The Clerk explained that an extraordinary meeting had been arranged on 4th November 2019 at 7pm in the Village Hall to discuss the comments made regarding the External Audit for the year ending 31/3/18 in the Public interest report -

Copies have been placed on the Noticeboard and also online

The Clerk confirmed that the external auditors report had been received for the year ending 31/3/19 - which raised issues on the value of assets , the system of accounting previously used and also the treatment of Clerk's expenses and also Staff costs **NOTED**

**To present a initial draft budget for comment**

Cllr Williams presented a draft budget prepared by the RFO stating that this was a work in progress and that further consideration was required as to the potential projects which might occur in the year 2020/2021.

**19/10/13 To receive a report on the Scoble Legacy and approve any further projects**

Cllr Hunt updated the Council on the orchard path project - currently awaiting the installation of the fence and the gate

Cllr King confirmed that the Parish Map project was progressing well

Cllr Hunt had attempted to obtain quotes for the electrical connection to the River Shack defibrillator . One written quote had been received ( BVEC electrical ) and having been compared to an approx verbal quote previously received , was accepted

**ACTION : CLERK TO OBTAIN EXAMPLES OF SIGNAGE**

**ACTION ; COSTS REQ'D FOR PERMANENT DEFIB INFO IN PARISH NEWS**

**19/10/14 - Planning**

**3226/19/HHO** - The Watchouse Byter Mill Lane Stoke Gabriel TQ9 6RH

Householder application for dormer extension to front and rear extension

incorporating dormer to roof (resubmission of 0709/19/HHO) **SUPPORT**

**2889/19/ARC** Marians Maples Vicarage Close Stoke Gabriel TQ9 6QT

Application for approval of details reserved by conditions 7 and 12 of planning consent 52/2081/15/F

**ISSUES REGARDING CONSTRUCTION TRAFFIC MANAGEMENT & DRAINAGE**

**19/10/15 Parish matters arising in previous month**

a) Flower bed adoption scheme - Cllr Tully advised that a meeting was being arranged

b) **CCTV** - Cllr Hunt advised that the CCTV were being serviced this week

c) **To discuss vehicle movements on Foreshore & decide any action required**

Cllr Bridge advised the meeting of an incident which had occurred on the foreshore involving a vehicle and a dog . Cllr Williams advised the Council of the circumstances in which vehicles use the foreshore . The Clerk confirmed that the Conditions attaching to the permission for the Boathouse stipulated no vehicular movements and for the use of the Members only

**ACTION ; CLLR WILLIAMS TO REFER MATTER TO SGBA AND REPORT BACK**

**19/10/16 Parish Council admin**

a) **to receive an update re New website and Facebook page**

Cllr Collings confirmed that she and the Clerk had set up a Facebook page and encouraged Parishioners to "like" the page and also promote . Following issue of the cheque , the website build could now begin

b) **To consider and adopt a Disciplinary Policy**

Cllr Williams rejected the standard Policy provided by the Clerk preferring one he had sourced- **DEFERRED**

c) **To consider and adopt a Bullying and Harassment Policy - Also DEFERRED**

**19/10/17 - Air Ambulance** Cllr Stobbart confirmed that discussion between the Air Ambulance coordinator and the Football Club were continuing

Cllr Tully commented on the Parish money available from the Millpond developers Following dialogue , the developers had also requested details of the nuisances /issues / inconvenience experienced by Parishioners during the build

**Date of next meetings** EGM 4/11/19 at 7pm - Regular 25th November 2019 at 7pm

There being no further business , the meeting closed at 8.50pm

**STOKE GABRIEL PARISH COUNCIL - CHEQUES FOR PAYMENT FOR 10/19 meeting**

DATE	PAYEE	chq no	sign	sign	NET	VAT	GROSS	
28/10/19	Karen Gilbert	1355			100.85		100.85	Expenses/admin / fuel 10/19
28/10/19	Greenfield Design Associates Ltd	1356			62.00		62.00	NP website hosting / domain
28/10/19	PKF Littlejohn LLP	1357			300.00	60.00	360.00	External audit standard fee
28/10/19	PKF Littlejohn LLP	1358			200.00	40.00	240.00	External Audit - additional fee
28/10/19	Viking	1359			70.28	1.86	72.14	100 x stamps and clips
28/10/19	Phil Bolt	1360			34.99	6.99	41.98	new Padlocks
28/10/19	Birbeck Landscapes	1361			330.00		330.00	grass cutting Aug/ Sept
28/10/19	Royal British Legion Poppy appeal	1363			25.00		25.00	Poppy wreath
28/10/19	Karen Gilbert	1364			30.45		30.45	River Dart Gallery thank you cards
28/10/19	Netwise UK ltd	1365			1099.00		1099.00	Website build / support
28/10/19	Karen Gilbert	1366			6.66	1.33	7.99	Amazon purchase A4 2020 diary
	<b>Legacy</b>				2259.23	110.18	2369.41	
28/10/19	Richard Hunt	1367			325.63	61.33	386.96	Gate - Orchard path (Reimburse)
	<b>Toilet account</b>				325.63	61.33	386.96	
28/10/19	D E Wedderburn	34			320.00		320.00	Cleaning up to 23/10/19
28/10/19	South West Water	35			112.14	8.26	120.40	Water - est at 845
28/10/19	SSE	36			45.10	2.25	47.35	Electric - est 7509
	<b>INCOME</b>				477.24	10.51	487.75	
11/10/19	Grant - Cllr Bastone				500.00		500.00	