

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **STOKE GABRIEL PARISH COUNCIL**

County area (local councils and parish meetings only): **DEVON**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **KAREN GILBERT CLERK/RFO**

Date: **01/06/2020**

		£	£
Balance per bank statements as at 31/3/xx:			
	CURRENT	12,233.8	
	LEGACY	20,011.1	
	TOILET	6,151.2	
	NS & I	5,570.2	
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			43,966.4

Petty cash float (if applicable) -

Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)

	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-

Add: any un-banked cash as at 31/3/xx

			-

Net balances as at 31/3/xx (Box 8) 43,966.4