

## STOKE GABRIEL PARISH COUNCIL

Minutes from the **REMOTE** Parish Council meeting  
held on 1st June 2020 at 7pm via ZOOM

Present; Cllrs Blood, Bridge, Bullock, Collings, King, Stobbart, and Tully (Chair)  
Dist Cllr Rowe. County / Dist Cllr Hawkins  
6 members of Public & Clerk - Karen Gilbert

### **20/05/01V- Election of Chairman and signature of acceptance of office**

Cllr Bridge nominated Cllr Tully to act as Chairman - seconded by Cllr Bullock

Cllr Tully confirmed that he was willing to take the role

A vote was taken - all in agreement. Cllr Tully took the Chair and signed the acceptance of Office - witnessed by all. He thanked the Councillors for their support and commented that it would be an honour to take the role

### **Election of Vice Chairman**

Cllr King nominated Cllr Collings to act as Vice Chairman - seconded by Cllr Bridge

Cllr Collings confirmed that she was willing to take the role

A vote was taken - all in agreement. Cllr Collings thanked Councillors for their support.

**20/05/02V Apologies** - Dist Cllr Bastone

**20/05/03V Declaration of Interests** - None dispensation requests - None

**20/05.04V - To adopt the Virtual Meeting Policy as circulated - ADOPTED**

**20/05/05V - To adopt the Social media Policy as circulated - ADOPTED**

Standing orders were suspended

### **20/05/06V Public participation**

A member of the Public requested clarification on the filling of the two vacant seats on the Council. The Clerk advised that following receipt of the list of ten Stoke Gabriel electors requesting that each of the two vacancies be filled by election, South Hams had commenced the election process. Due to the CoVid restrictions, these elections had been deferred until May 2021. It was **NOTED** that there would be a cost to the Parish. Another Parishioner commented that it was a real shame that the seat could not be filled by co-option, suggesting that expertise in planning matters to assist the Council was under utilised.

### **20/05/057V - Councillor reports**

#### **District Cllr Rowe**

Councillors keep in contact frequently via Skype, emails, tele.calls etc. With officers and members of Council as well as our M.P.s for help and to exchange information and ideas. It is not a bit like being at Follaton House and having personal contact which we were so used to. However it will be useful when we get back to some kind of normality to use some of what we have been doing since 13<sup>th</sup> March to improve our services. The offices have been closed and home working is now the norm.

There have been various grants coming out from Central Government which the Council have been administering and continue to do so. The latest one is entitled Discretionary Business Grant which is aimed at small businesses who have as yet, not been able to access any grant funding to date. This will go live on the S.H.D.C Website on May 26<sup>th</sup> and all the application details will be on there. A list of business categories suggested includes tourism (including small B. &B. 's), Food & Drink & Hospitality supply chain & The Marine sector. If anyone knows of a small business which as yet a been unable to access any financial assistance, please tell them about this latest grant available. Car parks which had been closed in tourist areas have now reopened and car parking charging has recommenced. But to date no public toilets have been reopened because of the risk factor.

The recycling centres run by Devon County Council have also reopened. . As you can imagine the Councils finances are pretty depleted as are those of the businesses and our residents particularly with the job situation. The Council will be working on recovery plans with town centres, tourism and businesses to do whatever we can to get up and running again.

At this point I would like to thank the Parishes for all their hard work in working with established groups and starting new ones as well. To look after all those who need support and will continue to do so for a long time. To all our residents who help to look after each other through these hard times.

### **Cllr Hawkins**

Both at County and South Hams, Council Meetings are continuing and as the lock down changes both Councils are continuing to keep up with the daily changes that Central Government announce . County is particularly concerned with the well-being and protection of children and vulnerable people . With lock down and the continued self distancing these services are adapting to ensure our residents safety comes first

Schools have now re opened, changes to class rooms and staff safety have been paramount . Parents can keep their children home if they feel that there are safety concerns or feel it is best for their families

South Hams and Devon County have been given money from Central Government to pass onto business to help them over this period  
The most recent has been £2.3 million Discretionary Grants to help those businesses that have not been covered by previous grants  
South Hams is working with all other Districts to provide a Devon Wide scheme, these are in particularly aimed at Marine businesses and those that have no land based facilities  
The Government has also given South Hams £78,000 to help redesign town Centres temporarily to help with social distancing, widening pavements etc

### **Highways**

Department of Transport have realised an emergency fund of £250 million for active travel  
Devon's share is £338,000  
This is for quick wins installing segregated cycle lanes and widening pavements

On a better note for rural areas such as ours the Government has Confirmed that the allocated £27 million for Devon announced in the Autumn 2019 budget is still available  
This will be spent on repairs, resurfacing roads and work to prevent pot holes

I also spoke recently to our local Police concerning Second Homes, Holiday lets  
If you know of anyone who should not be living in a Second Home or a Holiday let that has visitors please report it to the Police, they should not be here and certainly not staying over night . The police will visit, warn the offenders and return the next day and give them a fine, if they have not gone by the second day the fine will be doubled

### **Cllr Bastone**

Cllr Bastone provided a written report on his activities at South Hams DC - copy available from the Clerk

### **Standing orders were re-instated**

### **20/05/08V- Minutes from previous meetings**

The Minutes from the Stoke Gabriel Parish Council meeting held on 24th February 2020 were agreed by the Council & duly signed by the Chairman - all in agreement

### 20/05/09V - Clerk's report

The Clerk advised that

There will be no Annual Parish Meeting or Annual Parish Council Meeting in 2020

The elections for 2 vacant PC seats will take place in May 2021

The Clerk presented a schedule of decisions - March , April and May 2020 **APPROVED**

<b>March</b> Closure of playground - per Gov't guidance	ALL
Closure of Toilets per Gov't Guidance	AB/EB/RT/MC/RT
Agreement to enlist help from Peter Fenwick and Richard Harris during lockdown	MC/EB/JB/RT
Decision to add Cllr Collings to signatories PLUS the Clerk ( emergencies only )	EB/MC/JB/AB
Decision ( on SHDC advice ) to treat grass cutting as Non essential + not to order hanging baskets ( CLOSED )	ALL
Submission of DCC grant - CoVlid 19 - £495	ALL
Submission of Grant Cllr Rowe - Printing costs - flyer re CoVid 19	ALL
Submission Planning response 0827/20/FUL - Concerns parking	ALL
<b>April</b> Report of suspicious activity at Mill Pond - to Police	ALL
Agreement to defer commencement of Virtual meetings	MC/RT/EB/AB/JB/RS
Grass tender docs not considered - agreement to continue with existing	MC/RS/MK/AB/RT
Agreement to invite potential Lengthsman to meeting	MK/JB/RS/RT
Agreement to survey large Ash tree in burial site	RT/MC/MK/JB
Agreement to ask Penny Clapham to carry out internal Audit	ALL
Submission Planning response 0779/20/FUL - OBJECT	ALL
<b>May</b> Agreement to renew PC insurance with Came & Co	MC/AB/RT/RS
Agreement to attend to safety issue at Boardwalk	ALL

It was **AGREED** that Mike Pearey - Lengthsman to the next ZOOM meeting 29/6/20

### 20/05/10V - Website

Cllr King advised that the shell of the website had been completed and that it was in the process of receiving information from the existing site - having first been updated

Cllr Collings thanks Cllr King for taking over this role whilst she co-ordinated the Community Help scheme . The Clerk also thanked Howard Rawlings for his assistance in continuing to post to the old site whilst the new one was being developed

### 20/05/11V - Grass cutting

It was **NOTED** that the grass cutting had only recently commenced - the delay caused by the Council's following South Hams advice . It was **AGREED** that the current contractor continue for the current year and that the work be put out for tender in 2021

## 20/05/12V - Financial matters

a) The following cheques were presented for payment ( gross figures ) - Payments approved all in agreement

Penny Clapham	Internal Audit	55.00
Rupert Baker	Tree survey	174.00

## TOILET ACCOUNT

SWWater	Water / sewerage	420.34
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## b) To Ratify emergency payments made to date - APPROVED

The schedule of payments are attached and form part of these Minutes

## c) To consider the Internal Auditors report

The Clerk read out from the internal Auditors report which had been previously circulated to all . It had been **NOTED** that all the matters and concerns raised in the 2018/19 Internal Audit had been addressed

## b) To consider & approve the Parish Council Accounts y/e 31/3/20

The Clerk presented the Accounts for Stoke Gabriel Parish Council for the year ending 31/3/20

**IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE ACCOUNTS AS ADOPTED**

## c) To consider/ agree Annual statement of Governance y/e 31/3/20

The Clerk read out the statement of Governance

**IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE GOVERNANCE STATEMENT**

## d) To consider & approve Statements on Annual return y/e 31/3/20

The Clerk presented the Annual Return - previously circulated

**IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE RETURN**

## 20/05/13V Planning

The following applications were considered

<u>0843/20/TPO Mr D Dunbar. <b>NOTED</b></u>
T1: Yew - Crown height reduction by 1m and lateral reduction by 1m on all sides, crown raise to 4 metres from ground level, deadwood removal(exempt). T2: Beech - Crown height reduction by 3m and lateral reduction by 1m on all sides, crown raise to 4m from ground level, crown thin by 20%. To reduce overhang into neighbouring gardens, improve view and allow more light into garden.
Mill House Mill Hill Stoke Gabriel TQ9 6RD
<u>1192/20/HHO Mr &amp; Mrs Paul Williams</u>
Householder application for proposed demolition and reconstruction of unstable front garden wall and creation of off-street parking area andgarage
Burleigh Paignton Road Stoke Gabriel TQ9 6SJ - <b>NO OBJECTION - HIGHWAY CONCERNS RAISED</b>
<u>1073/20/HHO Mr D Peace</u>
Householder application for construction of oak framed extension
Bothy Bakehouse Aish Stoke Gabriel TQ9 6PS <b>SUPPORTED</b>

1010/20/HHO Mr & Mrs Johnson

Householder application for provision of garden room

Borrowdale Mill Hill Stoke Gabriel TQ9 6RY

**NO OBJECTION \_ CONDITION to REMAIN ANCILLARY TO DWELLING - NOT USED AS LETTING UNIT**

**20/05/14V To receive reports on Parish assets**

**a) Toilets** - The pros and cons of opening the toilets were discussed and it was **RESOLVED** that the facility remain shut

**b) Playground** - It was **AGREED** that in line with Government guidance , the playground must remain closed . It was **NOTED** that the signs had become faded and required replacing

**c) Orchard** - It was **NOTED** that the grass had received its first cut - with a second due in 2 weeks- and that , given the greatly increased number of cuts allowed , should improve in time It was **NOTED** that Dogs were running loose in the Orchard - new signage required Its as **NOTED** that SHDC were to begin a consultation re dog orders

**ACTION ; CLERK TO AGENDA DOG ORDERS CONSULTATION FOR 06/20**

**d) Hoyle Copse** To note recent tree survey - **NOTED**  
To approve expenditure on equipment service ( up to £250) **APPROVED**

**e) Footpaths** - The Council thanked Roger Stobbart and Phil Bolt for the works carried out to the path near the Blue Cedar development . It was **NOTED** that a more permanent solution would be considered next year

**ACTION ; CLERK ASKED TO ASSEMBLE FACTS/INFO ON THE AREA TO AID FURTHER DISCUSSION**

**Date/time of next meeting 29th June 2020 - via ZOOM**

**There being no further business the meeting was closed at. 8.35pm**