

STOKE GABRIEL PARISH COUNCIL

Minutes from the Finance Committee meeting held on 11th October 2020 at 7.00pm via ZOOM
Present; Cllrs Blood , Collings , King and Tully
Clerk - Karen Gilbert

In attendance - Cllr Emma Bridge

20/10/01f - Election of Chairman

Cllr Collings proposed Cllr King - seconded by Cllr Blood - **AGREED**

20/10/02f - Apologies for absence - None

20/10/03f Declaration of interest and to approve any dispensation requests

In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change. - **NONE**

Standing orders were suspended

20/10/04f - Public participation. None present

Standing orders were re-instated

20/10/05f - To agree the frequency of Finance Committee meetings - Cllr King

The Clerk advised that the frequency of meetings had already been agreed in the Terms of Reference for the Finance Committee

20/10/06f To consider expenditure to date

This form was examined - having been emailed in advance

This led to questions regarding the frequency and implementation of the servicing to the CCTV and also attention of the Defibrillators

**ACTION - CLLR BRIDGE AND COLLINGS TO ORDER NEW PADS FOR BOTH DEFIBS
ACTION ; CLERK TO ATTEND TO CCTV SERVICING**

20/10/07f - Clerks hours - Cllr King

The Clerk explained that the role was taking far more hours than allocated (and produced examples from similar Parishes)- and whilst it was common practice for Clerks to exceed contracted hours , the current workload (especially in view of of the diminished numbers of Councillors) demanded increased attention

It was **AGREED** that the matter be further discussed outside this meeting

20/10/08f To consider initial thought re Budget / precept for 2021/2022

This was discussed and the Clerk / RFO was asked to produce the first draft for use as a starting point for further discussion

20/10/09f To note initial AGAR queries

The Clerk RFO explained that she had addressed the points raised by the external auditor - caused by the incorrect returns in the past and awaited the Auditor's response

20/10/10f - not used

2010/11f - To agree amended asset register

This was required to remove ownership of the slipway - deferred to FC 10/20

20/10/12f - No public present

Part two - Clerk's appraisal

No decisions were made

The Clerk left the meeting at 8pm

There being no further business , the meeting closed at.

