

STOKE GABRIEL PARISH COUNCIL

Minutes from the Regular meeting
held on 29th April 2019 at 7.00pm at Stoke Gabriel Village Hall

Present; Cllrs Tully (Chairman), Avery, Bridge, Fenwick, Harris and Jones,
Dist Cllr Rowe and Dist / County Cllr Hawkins 74 members of Public & Clerk - Karen Gilbert

19/04/01 - Apologies - Cllrs Bastone, Hunt (personal), Rawlings (business) and Robinson (personal)

19/04/02 - Declaration of Interests -

Cllr Tully declared a personal interest at the Planning working party on 1033/19/FUL Bulls Field Barns Waddeton Brixham TQ5 0EL and so left the room during discussion and recommendation

Standing orders were suspended

19/04/03 Public participation

A Parishioner commented on the Financial irregularities recently identified and suggested that a full and retrospective review of Parish Council payments and expenses should be instigated.

Another Parishioner mentioned that the Draft Minutes online soon after a meeting continue to bear the word Draft after approval. The Clerk noted this concern and assured the Parishioner that should there have been any amendment, the revised copy would have replaced the earlier posting

19/04/04

Police report - There was no report available. The Clerk advised that she had reminded the PCSO of the date of this meeting

District Cllr Rowe

Cllr Rowe advised that there had been no Full Council meetings at South Hams DC although the Planning / site meetings had continued. She had also been busy canvassing for the forthcoming District Council elections on 2nd May 2019

She thanked all current Members for the time and hard work given to Parish matters - and wished those standing again and those standing for the first time, good luck in the elections - also wishing well to those standing down

Dist/County Cllr Hawkins

Cllr Hawkins advised that the sum of £120,000 was available across his ward towards Highway improvements. He commented that he had enjoyed working with the current Parish Council and looked forward, if successful at the District elections, to represent the next Council at District level. He added that he would continue his role as Devon County Councillor for the next two years

Standing orders were re-instated

19/04/05 - Minutes from previous meetings

The following additions were made to the Draft Minutes

19/03/10b

STANDING ORDERS WERE SUSPENDED

A Parishioner asked that now the Parish Council had identified a list of the 14 Cheques totalling £52,388 issued, for which no minute of approval appears on any minutes of any meeting, and which do not appear on the Signing Book, could he have assurances that an interrogation will be carried out to make sure that all are bona fide payments. The Chairman advised that the Council was looking into the matter and when in a position so to do, would supply more information

STANDING ORDERS WERE RE-INSTATED

also as shown in italics 19/03/08

Cllr Harris commented that since the Copse was left to the Community in 1999 , the usage had increased considerably and felt that the Management Plan should be reviewed and the Parishioners consulted on this prior to any adoption by the Council

The Minutes from the Stoke Gabriel Parish Council meeting held on 25th March 2019 (as amended) were then agreed by the Council & duly signed by the Chairman

19/04/06 - Clerk's report

The Clerk advised that she had

- Contacted Highways regarding defective road signs
- obtained two quotes for grass cutting and was currently awaiting a third
- written to HMRC regarding a potential mis-claim of VAT - awaiting response
- had received details on new Councillor / Chairmanship / planning training
- Had failed to acquire the signed Minutes 2000 - 2018 or any Parish council files (electronic and paper) from the previous Clerk

19/04/07 - To receive Councillor reports

The following report from Cllr Hunt was read out by the Clerk . It was also noted that suggestion boxes had been placed in the 2 pubs , Gallery and post office

“Following the Parish Council Meeting of 25th March 2019 it was agreed a Working Party would be established in order to administer the legacy of £25000 that Anthony Scoble left to the Parish of Stoke Gabriel to be spent on projects that would ‘benefit the community’.

A cheque for £25'000 has been presented to Richard Tully by the Scoble Family and is being held in a bank account of it's own, not with the Parish Councils general funds.

Working Party

The Working Party had its first meeting on Monday 8th April at Emma's Restaurant. Those present were Parish Councillors Richard Tully, Emma Bridge and myself. Anthony's family were also represented by his Mother and Father, his brothers, Richard and Stephen and his Sister-in-Law, Stephanie. Also attending were Anthony's good friends Michelle King and Mandy Collings.

At the meeting Anthony's family were invited to be as involved as they wish to be in the Working Party, and will be invited to all future meetings of the Working Party, as well as being asked to comment on any suggested projects that are put forward in the future.

Suggestions put forward at the meeting included:

- A path and gateway connecting the Lower Churchyard to the Parish Orchard
- The design of a Parish map. To promote the whole parish.
- A defibrillator to be placed at or near to the Mill Pond.

It was agreed that further suggestions would be sought from the community. An advert has been placed in the May edition of the Parish Magazine asking for ideas to be put forward for projects that would benefit the community.

Project Progression to date

It was agreed that the suggested projects listed above should be progressed ahead of the next meeting of the Parish Council and the next meeting of the Working Party to assess whether they were viable options. When looking to engage people / contractors to complete work on any projects it was agreed that in line with best practice a minimum of 3 quotes ought to be obtained for said works.

Path and Gateway - I have met with members of the Parish Church Council, Ian Potham and Derek Nott. They agreed in principle that the path and gateway was a good idea. They informed me that they would need to put the proposal to the Parish Church Council at its next meeting on May 15th 2019. Please see excerpt below in italics from email I was copied in to by Derek Nott on 12th April (the full email has been forwarded to the Clerk)

“For our part we see no problems but told him it would have to go through PCC at the May 15th meeting.

Our preferred specification will be for

A wooden gate

Wooden posts set in metpost sleeves

Half section fencing either side of gate to create an entrance rather than a break in the fence.

Paths to link up with existing path at the change of direction corner, leaving spaces either side for possible future cremation interments.

The council will probably place a memorial plaque on the gate and I feel we should have a small welcome sign similar to others on site.

We pointed out to Richard the desirability of avoiding anything which might require a faculty."

Parish Map - The parish map idea was discussed extensively at the Working Party meeting, and Emma, Michelle and Mandy expressed a desire to take the lead on this project.

There will need to be a designer engaged to prepare the map. It was felt that the map ought to extol all that the Parish has to offer, including:

- Footpaths that provide access to all parts of the Parish.
- Restaurants, pubs, shops and other such businesses providing services to those living in and visiting the Parish.
- Public Toilets
- Defibrillators
- Local sports clubs

It was felt that these maps could be printed and widely distributed within the Parish. A centrally located board (possibly a digital board?) could also display the map for visitors.

Defibrillator - We already have one defibrillator in the village centre. It was suggested that a second defibrillator located at the Mill Pond would be beneficial to the community as the area is so busy during the holiday season.

No decision has been made as to the exact position of a defibrillator near the Mill Pond. I have spoken to Perry Lugg regarding the possibility of it being attached to the outside of the River Shack. He has indicated to me that this is something he would need to discuss with other stakeholders in the Mill Pond / River Shack.

The Council thanked Cllr Hunt and fellow party members for their work so far

19/04/08 - To receive reports on Parish Owned property

a) Hoyle Copse: b) Orchard:

Cllr Harris reported that the Parish Council tree survey had taken place the previous week and that the first verbal report had indicated that whilst there were no dangerous trees , some of the ash were showing signs of dieback and would have to be removed in the near future . The full tree report will be sent to the Clerk . It was NOTED that Devon Wildlife Trust was due to revisit in July 2019

Some of the trees in the orchard had been re-staked

c) Playground -

Cllr Fenwick identified defects that had been rectified and some which the New council needed to attend to . He recommended that the Playground should require regular inspections and pre-emptive maintenance - and that this needs to be a priority for the next Council.

d) Toilets

It was NOTED that the new Contractor had replaced some of the equipment and was cleaning the facility to a satisfactory level One quote had been received for the electrical survey - and currently awaiting response from another .

Cllr Avery confirmed that none of the ceiling / wall panels contained asbestos - the only chance of low level asbestos present being in the "bakelite" type high level cisterns (which were destined for replacement in the near future)

19/04/09 - Planning

1033/19/FUL Conversion of traditional stone barns to 2 dwellings with Parking , garages and curtilage at Bulls Field Barns , Waddeton , Brixham
OBJECT - Access and splay issues on 60mph road which now carries a great deal on traffic

0709/19/HHO - Householder application for second storey and rear extension at The Watchouse , Byter Mill Lane , Stoke Gabriel - **INCONSISTENT PLANS /DRAWINGS - REFER TO SHDC**

0836/19/HHO Householder application for alterations and extension for porch and utility at 4a Barn Park , Stoke Gabriel - **SUPPORT**

DETERMINATIONS

0320/19/LBC Listed Building Consent application for construction of garden room
Waddeton Court Waddeton Devon TQ5 0EN **CONDITIONAL APPROVAL**

0282/19/HHO Householder application for construction of garden room
Waddeton Court Waddeton Devon TQ5 0EN **CONDITIONAL APPROVAL**

0311/19/ LBC Conversion of barn to residential use
Stoke Gabriel House Duncannon Lane Stoke Gabriel **CONDITIONAL APPROVAL**

0310/19/FUL Conversion of barn to residential use
Stoke Gabriel House Duncannon Lane Stoke Gabriel **CONDITIONAL APPROVAL**

19/04/10 - Financial matters

a) The Following cheques were presented for payment (gross figures) 1/4/19 .

Karen Gilbert - Clerks expenses/admin	£56.15
Emma Bridge - Reimbursement of replacement Defibrillator pads	£55.20 inc vat
DALC subs 19/20	£310.12 inc £40.84 vat
Karen Gilbert - ink via Amazon	£88.65 inc Vat
TOILET A/C Skivvies - Toilet cleaning 03/19 + replacement equipment	£313.04

Payments approved - all in agreement

Receipt of £ 75.25 and £48.15 - repayment of Chairmans expenses **NOTED**

The Clerk advised the meeting that following extensive work by her and also Cllr Fenwick , she was not yet in a position to present Accounts and returns for approval

19/04/11. Highway and Hedgerow matters

Cllr Fenwick highlighted the damage to the Highways / gardens and roadside walls caused by contractors during developments within the Parish . It was Noted that the contractors allege that photos had been taken before works and that any damage caused by their suppliers / workers would be rectified when the works cease

Cllr Hawkins stressed that any such damage should be reported to Lisa Edmonds , Highway Officer - photo evidence would also be helpful

19/0412- PC admin

a) To agree to send Parish Council archives to Devon records office (per list)

Cllr Fenwick advised which documents were to be retained at Lloyds bank and which would be sent to Devon record Office

The Chairman thanked Cllr Fenwick for the time he had given to this project

b) To agree a maximum amount for Solicitor's letter (retrieval signed minutes - 2000/2018)

It was **AGREED** that the quote of £100 be accepted

c) To decide any action required re CCTV

It was **AGREED** that Cllr Tully obtain new contact details for CCTV contractor

19/04/13 CORRESPONDENCE

Several items of Correspondence regarding traffic speed and the possibility of placing a defibrillator in the PC exBT box at Aish were briefly discussed

ACTION - BOTH ITEMS DEFERRED TO NEW COUNCIL

There being no further business , the meeting closed at 8pm

Signed..... Dated

THE PARISH COUNCIL MUST EMPHASISE THAT THESE MINUTES ARE DRAFT MINUTES AND SUBJECT TO CHANGE PRIOR on APPROVAL