

# STOKE GABRIEL PARISH COUNCIL

**DRAFT** Minutes from the **REMOTE** ANNUAL Parish Council meeting  
held on 5th May 2021 at 6pm via ZOOM

Present; Cllrs Blood, Bridge, Bullock, Collings, Harris, King, Patch and Tully  
Clerk - Karen Gilbert

## **21/05/01V Election of Chairman**

Cllr Harris nominated Cllr Tully - seconded by Cllr Collings - Agreed unanimously  
Cllr Tully thanked the Council for this honour and signed the acceptance of Office form

## **21/05/02V - Election of Vice Chairman**

Cllr Tully nominated Cllr Collings - AGREED by all - Cllr Cowlings thanked the Council and accepted the position

**21/05/03V Apologies** - County Cllr Hawkins and Dist Cllrs Bastone and Rowe

**21/05/04V Declaration of Interests** - None

**Dispensation requests** - None

## **Standing orders were suspended**

**21/05/05V - Public participation** NONE

## **Standing orders were re-instated**

## **21/05/07V- Minutes from previous meetings**

The Clerk apologised that the Minutes from the meeting held on 26th April 2021 were not yet available

## **21/05/08V - Clerk's report - NONE**

## **21/05/09V - PC admin**

- a) The Clerk confirmed that new Councillor training had been arranged for the 2 new Councillors and that Chairmanship training had been booked for Mandy Collings
- b) The dates for future 2021 meetings were confirmed as follows  
June 28th / July 26th / Sept 27th / October 25th / November 22nd
- c) **To allocate individual Councillor responsibility for Parish assets**
  - i) Hoyle Copse - JB
  - ii) The Orchard - MK
  - iii) Playground - MK
  - iv) Toilets - BP
  - v) CCTV - MC
  - vi) Footpaths / Highways - JB
  - vii) Community building - RH, AB, BPVarious other responsibilities were allocated
- d) The Clerk advised that the Parish Council Insurance Policy was not yet to hand

## **21/05/10V - Arrangements for the return to Face2Face meetings**

It was **NOTED** that there was potential gap in meetings between 6th May and 21st June as Zoom meetings were no longer permitted and Physical meetings might attract more people than regulations allow. The Clerk reminded that she had delegated authority to cover this period - adding that should any important issues occur, there was the possibility of holding meetings in the outdoors

- b) It was **AGREED** that Cllr Tully take responsibility on all aspects of the return to face to face meetings with regard to abiding by Government restrictions / Village Hall requirements
- c) It was **AGREED** that Cllr Patch prepare a risk assessment
- d) It was **AGREED** that all Councillors would take joint responsibility for cleaning the Hall in accordance with Village Hall terms of hire

## 21/05/11V - Planning

The Clerk advised that the application below had been re-advertised and was re-opened for consultation / comment. All Councillors were asked to forward comments to all - from which Cllr Harris would prepare a draft response

<b>Planning Application Ref:</b> 2192/20/VAR
<b>Applicant Name:</b> Mr B Deacon
<b>Description:</b> READVERTISEMENT (Revised wording to condition 11 and new proposed condition on Code of Practice to protect estuary habitat) Application for removal or variation of conditions 4 (restricted use) and 11 (no vehicular access) of planning consent 52/1473/15/F
<b>Address:</b> Stoke Gabriel Boating Association Clubhouse Mill Point Stoke Gabriel TQ9 6RD

## 21/05/12V SGPC Governance

The following Policies were re - adopted - All in agreement

- Standing orders
- Code of Conduct
- Financial regs
- Complaints
- Grievance
- Publication scheme
- Social media
- Virtual meetings

## 21/05/13V - Finance

### a) To approve cheques for payment

The following cheques were presented for payment ( gross figures ) - Payments approved

SWW - £46.32 - Water - Toilets

SSE. - £46.78 - Electricity - Toilets

M King - £26.98 - Playground signs

P Bolt - £384.74 - Hoyle Copse works and expenses

## 21/05/14V. To receive brief reports on Parish assets

### a) Hoyle Copse

It was **NOTED** that damage had been inflicted on the Fairy structures placed in the Copse which had been approved retrospectively by the Parish Council

It was **NOTED** that these had created pleasure for old and young alike during periods of LOCKDOWN

It was **AGREED** that a letter drafted by the Council be sent to the alleged perpetrator advising that these were authorised by the Council but that they would be restricted to certain areas , remain in place for designated periods and that no further additions by the Public would be allowed

It was **AGREED** that suitable signs would appear in the Copse and that articles would be placed on Facebook and in the Parish news

b) **Orchard** - It was reported that the grass needed cutting

c) **Playground** The Annual Allianz inspection was **NOTED** and it was **AGREED** that a list of repairs be drawn up

d) **Toilets** - It was **AGREED** that the toilets required either a complete update or re-building  
**ACTION - Cllrs BLOOD AND PATCH TO RESEARCH MODERN DAY STANDARDS**

**Next Full Council meeting - TO BE CONFIRMED**

There being no further business , the Meeting closed at 6.45pm