

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:	STOKE GABRIEL PARISH COUNCIL				
County area (local councils and parish meetings only):	DEVON				
Financial year ending 31 March 20xx					
Prepared by (Name and Role):	KAREN GILBERT CLERK AND RFO				
Date:	13/6/21				
				£	£
Balance per bank statements as at 31/3/xx:					
	TOILET A/C		7,749.0		
	LEGACY		20,016.0		
	MAIN		38,551.0		
	UNITY		6,161.0		
[add more accounts if necessary]					
					72,477.0
Petty cash float (if applicable)					-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)					
[add more lines if necessary]					
					-
Add: any un-banked cash as at 31/3/xx					
					-
Net balances as at 31/3/xx (Box 8)					72,477.0