

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:	STOKE GABRIEL PARISH COUNCIL		
County area (local councils and parish meetings only):	DEVON		
Financial year ending 31 March 20xx			
Prepared by (Name and Role):	KAREN GILBERT CLERK AND RFO		
Date:	13/6/21		
			£
Balance per bank statements as at 31/3/xx:			£
	TOILET A/C		7,749.0
	LEGACY		20,016.0
	MAIN		38,551.0
	UNITY		6,161.0
[add more accounts if necessary]			
			72,477.0
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)			
[add more lines if necessary]			
Add: any un-banked cash as at 31/3/xx			-
			-
Net balances as at 31/3/xx (Box 8)			72,477.0