

STOKE GABRIEL PARISH COUNCIL

Minutes from the Annual Parish Council meeting held on 23rd May 2022 at 7.10 pm

Present; Cllrs Bridge , Callaghan ,Collings , Fletcher , Harris ,King ,

Patch and Tully (Chair)

County /Dist Cllr Hawkins , Dist Cllr Rowe 4 members of Public & Clerk - Karen Gilbert

22/05/01. Election of Chairman and signature of acceptance of office

Cllr Collings nominated Cllr Tully - who accepted the nomination

A Vote was taken - all in agreement

22/05/02 Election of Vice Chairman

Cllr Tully nominated Cllr Collings - who accepted the nomination

A Vote was taken - all in agreement

22/05/03 Apologies - Cllr Blood (personal reasons) - approved and Cllr Bastone

22/05/04 Declaration of Interests -

Cllr Patch in item 15 & Cllr Tully in item 18 Planning 1202/22/FUL **Dispensation requests** - None

Standing orders were suspended

22/05/05 - Public participation -A Parishioner commented on the fact that , due to inconsiderate and at times unlawful parking on Double yellow lines , the Bus is sometimes unable to access the Village centre to pick up passengers

ACTION ; CLLR KING TO CONTACT NEARBY HOUSEHOLDERS TO ASK IF PRIVATE NOTICES COULD BE PLACED ON THEIR LAND - REMINDING THOSE CONSIDERING PARKING TO DESIST TO ALLOW SAFE PASSAGE OF BUSES / EMERGENCY VEHICLES

22/03/05 - Councillor reports

Cllr Rosemary Rowe SHDC.

We have been working on quite a lot of projects and updating to take issues forward into the coming year.

Our Housing team have been working to assist Ukrainian Refugees and some have been welcomed and assisted with accommodation here in the South Hams .To date our housing department has Assisted 46 persons to settle here in our area.

There has been a review of the Leisure centres with Fusion.ref.the need to promote the number of persons using them

We have reviewed Taxi fares. There has been no increase in fares since 2016 and given the increase in running costs for the trade an increase has gone out to consultation with the owners/ drivers. The £150.00 Council Tax rebate promised as Payments to be made to those Households in Band A/D Properties .S.H.D.C. has so far made 9,000 payments to those who are eligible through Direct Debit.

Watch out for scammers' .cold calling and asking for Bank details to make payment into your Bank Account.S.H.D.C. Would never do this.

If not eligible but you are struggling to pay your Council Tax contact S.H.D.C. as the Council may be able to help you.

There is a household Support grant being rolled out .Not sure how it will work yet .It is connected to D.C.C. More details on the South Hams website under council tax .

Locality Officers are out and about, focusing on: Dogs, (Poo bins) Beaches, General Litter, Checking Toilets, Street Cleaning, Anti Social behaviour. - amongst other things.

County / Dist Cllr Hawkins - REPORT GIVEN AT APM

Standing orders were re-instated

22/05/07- Minutes from previous meetings

The Minutes from the Stoke Gabriel Parish Council meeting held on 25th April 2022 were signed as a correct record..

22/04/08 Finance -

23/5/22	Karen Gilbert	Sal/exp	73.90		73.90	Clerk's expenses
23/5/22	HMRC	Sal/empni	77.01		77.01	Tax NI / employers NI 05/22
23/5/22	Bickington Village Hall	Int audit	26.00		26.00	Hall for audit
23/5/22	P Clapham	Int Aud	64.00		64.00	Audit & miles
23/5/22	P Collings		1140.00		1140.00	War Memorial repair / cleaning
23/5/22	M King	Jubilee	742.96	148.59	891.55	Reimburse mugs
23/5/22	Karen Gilbert	Sal	257.52		257.52	Balance of Salary 05/22
23/5/22	Phil Bolt	Jubilee	512.91		512.91	Reimburse fireworks
23/5/22	Phil Bolt	Hoyle	32.40	6.48	38.88	Scalpings
23/5/22	Phil Bolt	Orchard	133.87	18.48	152.35	Combe Shute gate
23/5/22	E Rawcliffe	War memoria	220.00		220.00	Gardening war mem 1/12 - 30/4
23/5/22	Arthur J Gallagher	Ins	1607.73		1607.73	Renewal insurance
	TOILETS					
23/5/22	Skivvies	Toilet	234.00		234.00	Cleaning April 2022
23/5/22	Source for Business	Toilet	53.56	4.33	57.89	Water
23/5/22	SSE	TOILET	77.65	3.88	81.53	Electricity

a) Cheques approved by all

b) To consider the Internal Auditors report - NO matters to address - NOTED

c) To consider & approve the Parish Council Accounts y/e 31/3/22

The Clerk presented the Accounts for Stoke Gabriel Parish Council for the year ending 31/3/22. Cllr Fletcher queried the fact that the spend v Budget did not bear relevance to the Actual figure spent. The Clerk explained that some items spent did not appear on the Budget as they were paid for from grants /out of reserves or from the Scoble Legacy or in some cases simply not budgeted for - and that some items budgeted for remain unspent.

A vote was taken to accept the Accounts. 7 for - 1 against (Cllr Fletcher)

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE ACCOUNTS AS ADOPTED

d) To consider/ agree Annual statement of Governance y/e 31/3/22

The Clerk read out the statement of Governance

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE GOVERNANCE STATEMENT

e) To consider & approve Statements on Annual return y/e 31/3/22

The Clerk presented the Annual Return - previously circulated

IT WAS RESOLVED THAT THE CHAIRMAN SIGN THE RETURN

22/05/09 To confirm the 2022/23 Meeting Schedule – as the fourth Monday of every month, excluding August and December

The Chairman advised that he preferred the last Monday of the Month. The Clerk pointed out the problem with May bank Holiday and also Precept setting in January but these points were disregarded

22/05/10 - Allocation of responsibilities to Councillors

i) Hoyle Copse (allocated 04/22) Cllr Callaghan

ii) The Orchard	Cllr King
iii) Playground	Cllr King
iv) Toilets	Cllr Bridge
v) CCTV	Cllr Collings
vi) Footpaths / Highways	Cllr Fletcher
vii) Community building	Cllrs Harris / Patch
viii) War memorial	Cllr Blood
ix) Snow warden	Cllr Bridge
x) Website / Facebook	Cllrs King Patch
xi) Defib - Emma's. - Cllr Bridge.	Defib at River Shack Cllr Collings

22/05/11 - 11 To review the following Policies, Documents and Procedures and agree to re-adopt or instruct a detailed review where appropriate:

- Standing Orders - TO NOTE new Standing orders available/ to be adopted autumn 2022
 - Financial Regulations NOTE requires updating per Internal audit
 - Complaints Policy - Readopted
 - Publication Scheme - possible new edition **ACTION - CLERK TO CHECK**
 - Social Media Policy Readopted
 - Data Retention Schedule Readopted
 - Freedom of Information Policy Readopted
 - Councillors' Register of Interests
- **all Cllrs please review their own entry and complete Amendment Form (if applicable)**

22/05/12.To confirm appointments

Internal Auditor	Penny Clapham
Payroll	Hawthorns accounting
Community Lengthsman	Mike Pearey
Tree Warden	Phil Bolt

22/05/13- Clerk's report

- Cllr Bridge advised the Clerk that she was in contact with PCSO Meakin and Rebecca Chamberlain , Community Speed Watch Administrator , Devon and Cornwall Speed Watch to arrange a meeting re Traffic speeds
- To receive details of gazebos ie value & number and to agree that repairs are to be funded by Parish Council - Still awaiting progress from Cllr Tully
- The Clerk thanked Cllr Rowe for her grant towards the addition irrigation requirements

The Clerk issues a reminder that ALL expenditure inc Hoyle Copse - other than emergency / clerk approved minor amounts MUST be agreed by Full Council

22/05/14 - Jubilee

It was **NOTED** that little help had been offered by the greater community
 It was **NOTED** that the Road closure could not take place as insufficient time had been allowed by the Parishioners organising the event
 It was **NOTED** that alternative arrangements would be discussed on Thursday

22/05/15 - Scoble legacy - to receive a brief update on Farm project (Cllr Patch)

Cllr Patch advised that the pre app had been put in under the name of the Parish Council and she had been given a response period up to 2/6/22 by SHDC Planning dept . The Clerk asked for copies of the application to the Council's files

22/05/16 - Grass contract

It was **NOTED** that following a complaint re first cut , the contractor had returned to tidy up . However the arisings from the Orchard cut remained scattered despite strict instruction to collect
 It had also been **NOTED** that the contractor was causing damage to the trees by trimming too closely to the trunks

22/05/17 To receive any updates - Community Building

It was NOTED that the Completion Notice had been served on the Parish Council
The Clerk had written for new quotes for the legal works - one reply received to date
The Clerk strongly suggested that advice regarding the VAT status of the Council - should the building be taken on - be sought - in the first instance via DALC . The letting of the building could represent a non business activity and the VAT element needed to be taken into account when considering costing

Cllr Tully left the room

22/04/14 - Planning matters

<u>1202/22/FUL Mr and Mrs RJ and J Tully</u>
New building - Waddeton Barton Waddeton Brixham TQ5 0EL. SUPPORT
CLLR TULLY RETURNED
<u>0965/22/FUL Mr Mike Hill</u>
Erection of stables and tack room
Land at SX 849 588 Coombe House Lane Aish Stoke Gabriel TQ9 6PU STRONGLY OBJECT - CONSTRUCTION NOT SUITABLE FOR AONB
<u>1505/22/TCA Mr Stephen Austin. NOTED</u>
Tree works - for details see SHDC Rosemont Villa Paignton Road Stoke Gabriel Devon TQ9 6SJ
<u>1503/22/TCA Mrs Stacey Proudlove. NOTED</u>
T1: Eucalyptus - Branch removals in accordance with the annotated images supporting the application
Stoke House Paignton Road Stoke Gabriel TQ9 6SE
<u>1444/22/COM Cornerstone</u>
Notice of intention to install electronic communications apparatus and development ancillary to radio equipment housing comprising removal and replacement of 3No. antennas for 3No. antennas, removal and replacement of existing pole for new 20m pole, proposed 1No. cabinet to be installed with ancillary upgrade thereto, including a proposed GPS module to be attached (Ref CTIL_241504)
Land opposite Byter Down Kennels Stoke Gabriel TQ9 6RL - ALREADY DECIDED CLERK TO QUERY TIMING OF DECISION WITH SHDC PLANNERS
<u>0936/22/HHO Miss Jessica Sneddon</u>
Householder application to turn existing attached 2-storey barn into guest bedroom with en-suite above existing garage. Turn remainder of existing barn into two-bedroom and one-bedroom dwellings with access from existing courtyard.
Swallow Barns Higher Well Farm Stoke Gabriel. WITHDRAWN

THE Council AGREED to consider all applications prior to the Meeting and report decisions for ratification during Full Council

22/05/19 - Hoyle Copse

a) To receive a report from Lead Cllr - Cllr Callaghan confirm she had visited the Copse and been shown the various elements and areas . The monthly report from Phil Bolt had been circulated

b) To decide whether to replace posts to delineate Northern Boundary at PC expense and if so agree obtain quotes

It was **NOTED** that there had originally been 12 posts installed by the PC but that only 2 remained . Cllr Callaghan was asked to revert to Phil Bolt for further information and hoped to find useful information in archived Minutes
Meanwhile, the Clerk was asked to contact the complainant to explain the reasons for the delay

c) To note the need for a tree survey on PC owned trees (Rupert Baker) **NOTED**

22/05/20 - To receive brief reports on Parish assets

a) **Toilets** - It was **AGREED** that the refurbishment of the existing block should be researched
It was **AGREED** that Cllr Bridge with the help of Cllr Blood would continue to investigate options

b) Playground - It was **NOTED** that playground inspections had recommenced and the Annual Allianz report had been received . Several issues had been raised

ACTION - AGREED THAT THE CLERK SOURCE A PLAYGROUND REPAIR SPECIALIST

b) c) **Orchard** - It was **NOTED** that the Orchard required grass collection and a further cut
ACTION ; CLLR KING TO CONTACT PLANDSCAPE

22/05/21 - To discuss / consider Councillors setting up dedicated PC email accounts

It was **AGREED** that PC email addresses should be set up as soon as possible

22/05/22 - To consider delivering a flyer to request cessation of feeding seagulls

It was **AGREED** that flyers be delivered to areas where seagulls caused a nuisance

22/05/23 Date/time of next meeting 27th June 2022

There being no further business , the Meeting closed at 9.15pm