

STOKE GABRIEL PARISH COUNCIL

The Annual Parish Council meeting of Stoke Gabriel Parish Council will be held on
**Monday 23rd MAY 2022 at approx 7.00pm following the
Annual Parish Meeting**

All members are summoned to attend for the purpose of transacting the following business. Members of the public and press are invited to attend the meeting. Please note that the meeting is recorded by the Clerk

Karen. Gilbert. Karen Gilbert - Clerk to the Council

AGENDA

1. Election of Chairman and signature of acceptance of office
2. Election of Vice Chairman
- 3 Apologies - To receive and approve apologies for absence
- 4 Declaration of interest and to approve any dispensation requests

The Council will adjourn for the following items - **STRICT TIME LIMIT**

5 . PUBLIC PARTICIPATION/ Cllr reports - A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or items on the Agenda

6. Dist / County Cllr reports

The Council will convene to conduct the following business

7. To consider , amend as agreed by the Council (if required) & approve the minutes of the Full Council meeting held on 25th April 2022

8 Financial matters inc

- a) To approve cheques for payment
- b) To consider the Internal Auditors report
- c) To consider & approve the Parish Council Accounts y/e 31/3/22
- d) To consider/ agree Annual statement of Governance y/e 31/3/22
- e) To consider & approve Statements on Annual return y/e 31/3/22`
- f) To agree Membership of the Finance Committee

9. To confirm the 2022/23 Meeting Schedule – as the fourth Monday of every month, excluding August and December

10 PC Admin

- a) To discuss and allocate individual Councillor responsibility for Parish assets
 - i) Hoyle Copse (allocated 04/22)
 - ii) The Orchard
 - iii) Playground
 - iv) Toilets
 - v) CCTV
 - vi) Footpaths / Highways
 - vii) Community building
 - viii) War memorial
 - ix) Snow warden
 - x) Website / Facebook
 - xi) Defib - Emma's. / Defib at River Shack

11 To review the following Policies, Documents and Procedures and agree to re-adopt or instruct a detailed review where appropriate:

- Standing Orders - TO NOTE new Standing orders available/ to be adopted autumn 2022
 - Financial Regulations - NOTE requires updating per Internal audit
 - Complaints Policy
 - Publication Scheme
 - Social Media Policy
 - Data Retention Schedule
 - Freedom of Information Policy
 - Councillors' Register of Interests
- all Cllrs please review their own entry and complete Amendment Form (if applicable)

12. To confirm appointments

Internal Auditor	Penny Clapham
Payroll	Hawthorns accounting
Community Lengthsman	Mike Pearey
Tree Warden	Phil Bolt

13 . Clerk's report

14 . Jubilee - To confirm Finalised arrangements

15 . Scoble legacy - to receive a brief update on Farm project (Cllr Patch)

16 . New Grass Contract - To receive a report (Cllr King)

17. Community Building - To Note receipt of Completion statement on 28th April and note timetable / actions required

18. Planning applications , appeals to date & determinations received

1202/22/FUL Mr and Mrs RJ and J Tully

New building - Waddeton Barton Waddeton Brixham TQ5 0EL

0965/22/FUL Mr Mike Hill

Erection of stables and tack room

Land at SX 849 588 Coombe House Lane Aish Stoke Gabriel TQ9 6PU

1505/22/TCA Mr Stephen Austin. **TO NOTE**

Tree works - for details see SHDC Rosemont Villa Paignton Road Stoke Gabriel Devon TQ9 6SJ

1503/22/TCA Mrs Stacey Proudlove. **TO NOTE**

T1: Eucalyptus - Branch removals in accordance with the annotated images supporting the application

Stoke House Paignton Road Stoke Gabriel TQ9 6SE

1444/22/COM Cornerstone

Notice of intention to install electronic communications apparatus and development ancillary to radio equipment housing comprising removal and replacement of 3No. antennas for 3No. antennas, removal and replacement of existing pole for new 20m pole, proposed 1No. cabinet to be installed with ancillary upgrade thereto, including a proposed GPS module to be attached (Ref CTIL_241504)

Land opposite Byter Down Kennels Stoke Gabriel TQ9 6RL

0936/22/HHO Miss Jessica Sneddon

Householder application to turn existing attached 2-storey barn into guest bedroom with ensuite above existing garage. Turn remainder of existing barn into two-bedroom and one-bedroom dwellings with access from existing courtyard.

Swallow Barns Higher Well Farm Stoke Gabriel

19 . Hoyle Copse

- a) To receive a report from Lead Cllr
- b) To decide whether to replace PC owned posts to delineate Northern Boundary at PC expense and if so agree obtain quotes
- c) To note the need for a tree survey on PC owned trees (Rupert Baker)

14. To receive brief reports on Parish Owned property

- a) The Orchard -
To note additional costs at Combe Shute gate approx £150 - 200
To Note costs to Spirit of SG - approx £100
- b) Playground - To note the SHDC report re defects
- c) Toilets

15. To discuss / consider Councillors setting up dedicated PC email accounts

16. To consider delivering a flyer to request cessation of feeding seagulls

17 . Date/time of next meeting 27th June 2022

Karen Gilbert , Clerk. 16th May 2022 email mrskarengilbert@gmail.com
Jolly Lane Cottage , Hexworthy Yelverton PL20 6SD. 01364 631031