

STOKE GABRIEL PARISH COUNCIL

Minutes from the Parish Council meeting held on 26th September 2022 at 7.00 pm
Present; Cllrs Bridge , Callaghan , Collings , Harris , King and Tully (Chairman)
Dist Cllr Rowe , County Cllr Hawkins & 2members of Public & Clerk - Karen Gilbert

22/09/01. Apologies - Cllrs Patch , Blood ad Fletcher - reasons approved - and Cllr Bastone

22/09/02 Declaration of Interests - None

22/09/03 Dispensation requests - None

Standing orders were suspended

22/09/04 - Public participation

Phil Bolt commented on the recent Tree survey for the Orchard and Copse . The orchard received a clean bill of health but the Copse was found to be seriously affected by Ash Die back . The Full report will be sent to the Council in due course . It was recommended that the Council obtains quotes for the works from a logging contractor . Suitable Notices and advice need to be widely publicised

He commented on the hanging baskets and the difference the irrigation made this summer. He also updated the Council on the proposals for the enhanced accessibility in the Orchard

ACTION ; COUNCIL TO PREPARE ADVICE NOTICES RE ASH DIE BACK

ACTION ; COUNCIL TO ADVISE INSURANCE COMPANY

ACTION ; COUNCIL TO OBTAIN 3 QUOTES WHEN EXTENT OF WORKS REC'D

ACTION ; COUNCIL TO WRITE TO MILL POOL OWNER FOR PERMISSION TO ADAPT ENTRANCE TO ORCHARD

22/09/05 - Councillor reports

Cllr Rosemary Rowe SHDC. - written report - Full report available upon request

During August most of the Council work had been dealing with residents problems. These seem to be with ref. To Planning Applications, Enforcement Orders, Waste Collections and Street Cleaning to name but a few.

Locality Officers are covering the district making regular checks on Council owned toilets, Street bin collections , Bin Collections, street cleaning ,dog poo bins and anything else which needs attention and may come their way during these busy summer months.

We had a Full Council Meeting on Thursday 22nd September when the move to take back The Waste Service in house was finalised. All these services will now be run by S.H.D.C...The brown bin green waste collection will now cease from 31st October and restart in early spring next year. ALL Brown Bins will be emptied before the service ceases for the winter months. S.H.D.C. Will be introducing a subscription charge of £ 49.00 per annum for the emptying of these bins for a fortnightly collection from early spring until the end of October next year.

There will be a letter coming to all households during the next few weeks with all the information and how to sign up for this service.

As you will be aware most other councils charge for this service or don't provided it at all.

We discussed "Free Ports" which you may have heard of. These are three areas either within Plymouth or on the boundary and are at Language and Sherford within the South Hams. It is matched funded by government and provides large scale high thec industrial / business units and providing skilled jobs.

We also discussed the cost of living rise. How we can assist those in need. There are many grants available and please go on the S.H.D.C. Web site or South hams Citizens Advise who will give advice to make sure that house Holders can get all the support that is available to them.

There is much more information on our website so please use it.

It is now the season for COVID Booster vaccinations as and when you qualify and seem to vary from Drs.Practice to another. FLU Vaccinations are now also available.Please go and get these when your turn comes.

No one wants to be back in the position which was in from March 2020.

Dist Cllr Bastone - Full report available

County Cllr Hawkins

Cllr Hawkins commented that there was still funding available to set up a local composting facility and suggested the Council contacts Ashprington Parish for advice

He confirmed that the Road in Aish was due for repair / resurfacing in October and November and that the Next meeting of HATOC was to take place on 4/11/22 when Stoke Gabriel's proposals would be discussed

ACTION ; COUNCIL TO CONTACT ASHPRINGTON PC

Standing orders were re-instated

22/09/06- Minutes from previous meetings

The Minutes from the Stoke Gabriel Parish Council meetings held on 25th July 2022 were signed as a correct record..

22/09/07 - Highways

a) Meeting with PCSO re speed (Bridge / Tully)

Cllr Bridge advised that she had met with the Police who had again suggested that she contact Highways for advice - especially on the recommended models of interactive speed awareness signs . Cllr Bridge asked other Councillors to suggest possible sites for a VAS sign Cllr Hawkins advised that the funding from DCC towards the cost had been withdrawn for the time being but that all preparation / information gathering should continue . It was NOTED that there were sufficient PC funds available

b) Chapter 8 training - The Clerk had sourced available places on courses but there was no Councillor interest in taking training

c) Update on joining road warden scheme - It was considered that this was too onerous to take on

22/09/08 Finance - Cheques approved by all

26/9/22	Karen Gilbert	151.55		151.55	Expenses / stat 2 months
26/9/22	Greenfield Design Associates	72.00		72.00	Domain NP website
26/9/22	Stoke Gabriel Village Hall	73.00		73.00	Hall rent to 09/22
26/9/22	Karen Gilbert	539.98		539.98	Salary diff Aug/Sept
26/9/22	HMRC	129.08		129.08	Tax NI Aug / Sept
26/9/22	PLandscape	2340.00	468.00	2808.00	Grass May / July / August
26/9/22	PKF Littlejohn LLP	300.00	60.00	360.00	External Audit
26/9/22	Elise Callaghan	61.48		61.48	S137 - QEII flowers / photo
	TOILETS				
26/9/22	Torbay Janitorial services	252.00		252.00	Cleaning for August
26/9/22	Mandy Collings	93.70		93.70	Reimburse electricity

It was **NOTED** that the invoice for SHDC annual Playground inspection fee required payment online

It was **NOTED** that the second half of the Precept had been received

b) To note completion of Audit with no comment from External Auditor

The Clerk advised that the Audit had been completed with no questions asked or comment made
- NOTED

To consider option to opt out of the SAAA central external auditor appointment arrangements

It was **AGREED** that no action be taken and that the external audit continue with the existing firm of Auditors

22/09/09 Clerk's report - Nothing

22/09/10 - COMMUNITY BUILDING

Cllr Harris obtained an accurate Quote from WBW for the conveyancing and for the production of a lease . All Councillors present approved

ACTION : COUNCIL TO INSTRUCT WBW

The Council also **AGREED** that the Parishioners should be suitable informed of progress to date

ACTION ; COUNCIL TO PLACE NOTICES IN PARISH NEWS / FB

22/09/11 - ADMIN

To consider / approve and adopt Risk assessment . Amendments required

ACTION ; CLLR KING TO UPDATE / AMEND

To note Clerk's resignation - NO COMMENT MADE

To receive update from Staffing Committee

Cllrs King and Callaghan explained that attempts to date to secure a Locum have not produced any Candidates . It was **NOTED** that this service was expensive

It was **AGREED** that the job description / salary rate / hours required should be set by the Staffing Committee for Full Council approval

ACTION ; CLLR KING TO APPLY TO SLCC FOR LOCUM

To consider / approve Locum Clerk appointment - HR Committee to proceed to interview and appoint a locum and appointment to be confirmed by full Council

To approve Terms of reference for Staffing Committee - Approved but to be amended to delete reference to sub committee.

To note new email for Clerk - NOTED clerksgpc@gmail.com

22/09/12 - Grass Cutting

To confirm standard has improved

To decide whether any further cuts needed for verges

It was **AGREED** that a contractor be sought to cut the verges now and also that the process for tenders from appropriate contractors for next season should commence

ACTION ; CLLR KING TO ADDRESS GRASS CUTTING ISSUES

22/09/13 - Police Hub - DEFERRED TO 10/22

22/09/14 - Planning matters

The Council ratified the following responses

<u>2696/22/FUL Mr Richard Potts</u>
Demolition of existing garage & construction of new garage

1 Vicarage Grove Stoke Gabriel TQ9 6QR

NO OBJECTION

2635/22/HHO Mr Peter Waite

Householder application for proposed replacement of balcony deck, balustrade & handrail with minor extension

Pool Cottage Mill Hill Stoke Gabriel TQ9 6RD

OBJECTION - APPLICANT SHOULD TAKE PRE-APP ADVICE INTO ACCOUNT

ACTION ; COUNCIL TO SUBMIT RESPONSES

22/06/13 - To receive brief reports on Parish assets

a) **Toilets** - Cllr Bridge asked that a spec be prepared in order that Builders are able to quote
It was also suggested that funding might be available inc SHDC

ACTION ; CLLR HARRIS TO MAKE ENQUIRIES AND ALSO PREPARE SPEC

- b) **b) Playground** It was **AGREED** that following further vandalism , the roof of the small house should be painted rather than the felt replaced
- c) **c) Orchard** - The sensory garden scheme had been circulated but early estimates resulted in a possible cost of £10000 . It was **AGREED** that cheaper alternatives be considered
- d) **d) Hoyle Copse** - Boundary complaint
Cllr Callaghan had provided a draft letter for the Clerk to send to the Complainant . This required some amendment by Cllr Callaghan

ACTION ; AMENDED LETTER TO BE SENT

The Chairman closed the meeting by thanking the Clerk for her valuable contribution over the past 4 years of her tenure, and wished her good luck, good health and happiness for her future ventures. Karen was then presented with a thank you card from the Parish Council.

Date/time of next meeting 24th OCTOBER 2022

There being no further business , the Meeting closed at 9.10pm