STOKE GABRIEL PARISH COUNCIL

The regular meeting of Stoke Gabriel Parish council will be held on **MONDAY 28th November 2022 AT 7pm in the Village Hall ,   Stoke Gabriel**

All members are summoned to attend for the purpose of transacting the following  business . Members of the Public and Press are welcome to attend

**AGENDA**

**1.** Apologies - To receive and approve apologies for absence

**2.** Declaration of Interests

**3.** To approve any dispensation requests.

The Council will adjourn for the following business

4 **Public Participation** - A total period of 10 Minutes will be allowed for members of the Public to ask questions or make any brief comment regarding the work of the Council or items on the agenda

5. **To note County and District Councillor reports**

The Council will convene to conduct the following business

6 **Minutes of the Previous Meeting**

To consider and amend as agreed by the Council (if required) & approve the minutes of the Full Council meeting held on *24th October2022*

7. **Matters arising from the previous meeting minutes**

8. **Financia**l **matters**

8.1 Update on progress with Bank Accounts and online banking

8.2 To agree that the Council purchase the financial software package (Scribe)

8.3 To approve any outstanding bills and payments.

8.4 To review and agree amendments to the Terms of Reference of the Finance and General Purposes Committee:

8.4.1 To increase Membership of the Committee to 5

8.4.2 To change the frequency of the internal audit from quarterly to annually

* + 1. To transfer “Personnel Matters” to the Staffing Committee

9. **Interim Clerks report**

10. **Planning matters**

To receive and consider recommendations from the Planning working party - held before this meeting

11. **Highways** VAS Project Update – Cllr Bridge

12. **Community Building** - Update - Cllr Harris

13. **Grass cutting** To receive and consider proposal to accept 12 month grass cutting contract.

14. **Community Field**

To discuss and agree which quote to accept for pollarding of the ash tree in the Community Fields Hedgerow

15. **CCTV.**

1. To consider proposal for Wi-Fi extender to allow CCTV monitoring.
2. To approve purchase of 1Tb hard drive to record incidents.

16. **Hoyle Copse**

1. To agree which quote to accept for felling of ash die back trees at Hoyle Copse.
2. To consider proposal to rewild the “Community Field”
3. To discuss status of complaint.

17. **Incident Report**

To review report of member of public stumbling at Rydon Acres

DATE OF NEXT MEETING – 30th January 2023

Richard Tully – Richard Tully, Chairman, Stoke Gabriel Parish Council