**STOKE GABRIEL PARISH COUNCIL**

The meeting of Stoke Gabriel Parish Council Finance and General Purposes Committee will be held on MONDAY 12th DECEMBER 2022 at 7pm in the Village Hall, Stoke Gabriel

All Committee members are summoned to attend for the purpose of transacting

the following business.

Members of the Public and Press are welcome to attend

Please note that the meeting is recorded by the Clerk to assist with Minute taking.

1. **Apologies for absence**

**2**. **Declaration of Interests / Dispensation requests**

**3**. **Public Participation**: A period of 10 Minutes will be allowed for

members of the Public to ask questions or make any comment regarding the

work of the Committee or items on the agenda

The Committee will reconvene to conduct the following business

**4**. **Minutes of Previous Meeting**: To consider, amend as agreed by the Committee (if required) and approve the minutes of the Finance Committee Meeting 14th November 2022.

**5**. **Matters arising from the Committee Meeting Minutes of 14th November 2022**

**6. To agree or otherwise use of SHDC payroll for Clerks salary**

**7. To review use of Council monies under s111 section of the Local Government Act 1972**

**8. Status of VAT return**

**9. Quarterly Report and Bank Reconciliation to Parish Council for December 2022**

**10. To review forecast for year end 2022/23 compared to budget**

**11. Review of funding of Parish Council long term plans and reserves required (3-year plan)**

**12. Precept process:**

1. Review of budget proposals from other Parish Committees
2. Agree draft budget and precept requirement allied to the three-year plan. To be submitted to Council before the end of December
3. Agree any actions required in support of timely delivery of precept requirement in line above.

**13. Date of annual account submission for external audit**

**14. Date of annual internal audit**

**15. Date of next inspection of Parish Council assets and update of register.**

**16. Status of Financial Risk Register including date of annual review of the same**

**Date and Time of Next Meeting**

**Rob Barber**

**Locum Clerk to Stoke Gabriel Parish Council 8th November 2022**

**07774 869 041**