STOKE GABRIEL PARISH COUNCIL

The regular meeting of Stoke Gabriel Parish council will be held on **MONDAY 27th MARCH 2023 at 7pm in the Village Hall, Stoke Gabriel**

All members are summoned to attend for the purpose of transacting the following business. Members of the Public and Press are welcome to attend.

Please note the meeting is recorded for minute taking purposes.

**AGENDA**

**1.** Apologies - To receive and approve apologies for absence

**2.** Declaration of Interests – To receive any Declarations of Interest

**3.** Dispensation requests – To receive any Dispensation Requests.

The Council will adjourn for the following business.

**4 Public Participation** - A total period of 10 Minutes will be allowed for members of the Public to ask questions or make any brief comment regarding the work of the Council or items on the agenda.

5. **To note County and District Councillor reports**

The Council will convene to conduct the following business.

**6 Minutes of the Previous Meeting**

To consider and amend as agreed by the Council (if required) & approve the minutes of the Full Council meeting held on 27th February 2023

**7**. **Matters arising from the previous meeting minutes**

8. **Financia**l **matters**

8.1 To agree or otherwise payments of invoices and Clerk’s expenses as recommended by the Finance Committee

8**.**2 To receive the status of the VAT return (Clerk)

8.3 To receive the Quarterly Report and Bank Reconciliation (Clerk)

8.4 To receive the Quarterly Internal Audit Findings

8.5 To agree or otherwise the selection of Internal Auditor as recommended by the Finance Committee

8.6 To receive the update on the Parish Asset Register update.

8.7 To receive recommendation on cyber-attack insurance and data protection insurance – Cllr Harris

8.8 To agree or otherwise to the to the levelling of the old entrance track from Aish Road into Hoyle Copse to facilitate access to Hoyle Copse for hedge cutting tractors and other contractors vehicles. Please note the costs associated with this are included for authourisation in 8.1.

**9**. **Clerks Report**

To note the Clerk’s Report as posted on the Parish Council Website

**10. Planning Matters**

To receive recommendations from the Planning Working Party

**11**. **Local Government Election Timetable of Proceedings for Thursday 4th May 2023**

For Council to note the Election Milestones as previously published

**12. King’s Coronation Celebrations**

For Council to receive update on King’s Coronation celebrations preparations.

* 1. Road Closure – Clerk
  2. Children’s Tea Party – WI/Cllr Rowe
  3. Disco – Cllr King
  4. Volunteers – Cllr Tully
  5. Story Teller’s Chair – Cllr King
  6. Hymns – Verger
  7. Cream Tea - Verger
  8. For Council to agree or otherwise next steps in the preparations.

**13.** **Community Building**

For Council to receive update from Cllr Harris

**14. Neighbourhood Plan**

For Council to receive update from Cllr Harris

**15. Delegation of Powers to the Committees**

For Council to agree or otherwise next steps in delegation of powers to the Finance Committee, Staffing Committee, and the Planning Committee (when formed)

**16**. **Scheme of Delegation**

For Council to agree or otherwise a Scheme of Delegation to enable the Clerk to enact Council business in an emergency or when Council is not available.

**17. Exclusion of Press and Public**

The Council is invited to RESOLVE that in accordance with Paragraph 1 (2) of The Public Bodies. (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the agenda item 18 owing to the confidential nature of the business to be transacted and that the public interest would not be served in disclosing that information.

**PART TWO**

18.1 For Council to agree response to removal of the notice board.

18.2 For Council to agree response to email from the complainant.

DATE OF NEXT MEETING – 24th April 2023

Rob Barber –Rob Barber, Clerk to Stoke Gabriel Parish Council