Stoke Gabriel Parish Council

The Annual Parish Council Meeting of Stoke Gabriel Parish Council will be held om Monday 22nd May 2023 at 7pm following on from the Annual Parish Meeting and Planning Meeting.

All members are summoned attend for the purpose of transacting the following business. Members of the public and press are invited to attend the meeting.

Please not the meeting is recorded for the purpose of minute taking.

**AGENDA**

1. Election of Chairman and signature of acceptance of office.

Please note that the Chairman and Vice Chairman both stand down at this point.

1. Election of Vice Chairman.
2. Delivery of acceptance of office forms.
3. Apologies – To receive and approve apologies for absence.
4. Declaration of Interests.
5. Dispensation requests.

The Council will adjourn for public participation.

1. A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or items on the agenda.

The Council will convene to conduct the following business.

1. To receive the minutes of the last Annual Parish Council Meeting and approve or otherwise as an accurate record.
2. To receive the minutes of the last meeting of a committee.
3. Consideration of the recommendations by a committee.
4. Review of delegation arrangements to committees, sub-committees, staff and other local authourities.
5. Review of terms of reference for committees.
6. Appointment of members to existing committees.
7. Appointments of any new committees
8. Review and adoption of appropriate standing orders and financial regulations.
9. Review of arrangements (including legal arrangements) with other local authourities, not for profit bodies and businesses.
10. Review of representation on or work with external bodies and arrangements for reporting back.
11. To make arrangements with a view to Council becoming eligible to exercise the general power of competence in the future.
12. Review of land and other assets including buildings and office equipment.
13. Confirmation of arrangements for insurance cover in respect of all insurable risks.
14. Review of Council’s and/or staff subscriptions to other bodies.
15. Review of the Council’s complaints procedure.
16. Review of the Council’s policies, procedures, and practices in respect of obligations under freedom of information and data protection legislation (see also Standing Orders for Management of Information, Responsibilities to provide information and Responsibilities under Data Protection Legislation.
17. Review of the Council’s policy for dealing with press/media
18. Review of the Council’s employment policies and procedures.
19. Review of the Council’s expenditure incurred under s.137 of the Local government Act 1972 or the general power of competence.
20. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Close of Meeting

Time and place of next Annual Parish Council Meeting

Rob Barber –Rob Barber, Clerk to Stoke Gabriel Parish Council