Stoke Gabriel Parish Council

Minutes of a meeting of Stoke Gabriel Parish Council held on Monday 31st July 2023 at 7p.m. in the Village Hall, Stoke Gabriel.

Present. Cllr. R. Harris (Chairman.) Cllrs. M.Collings, A. Blood, L.Grant, M.King, J.Woodfield. District Cllr.J. Hawkins and 5 members of the public.

AGENDA.

01. Apologies. Received from Cllr.E.Bridge.

02. Declarations of interests. None.

03 Dispensation requests. None.

Standing Orders were suspended. Public participation

04. The Council to adjourn for the following items. A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the council or items on the Agenda.

The Planning decision Application 1373/23/HHO ref. Marians Maple, Vicarage Close, Stoke Gabriel, TQ9 6QP had been discussed at the earlier Sub Committee meeting and Cllr.Hawkins has agreed to arrange a meeting between The District Council Ward Members, those property owners who are not happy with the decision and officers at S.H.D.C.

05. District and County Cllr`s reports.

Cllr. Hawkins reported that there were very few meetings taking place at SHDC at present and they were not lasting very long. Nothing to report from County.

The Council reconvened and duly appointed Mrs. Rosemary Rowe to be the Parish Clerk. The Chairman congratulated her on her appointment and wished her well in taking up this new role.

Standing Orders were re-instated. The Council then conducted the following business.

06. To consider, amend if necessary and approve the minutes of the Full Council meeting held on the 26th June 2023.

The Minutes were approved and duly signed by the Chairman.

07. Any matters arising from the Minutes.

Items 13 and 14 were then brought forward:

Item 13. To consider facilities to secure cycles at Rydon Cross.

Mr. Kenny came to speak on this item. Cllr. Grant is working on this with Mr. Kenny and it was agreed to have a docking station installed for 6 bikes to fit on the inside of the wall at Rydon Acres. Cllr. King to obtain them and Mr. Kenny has kindly offered to fix them.

Item 14. To install a Defibrillator at Aish in the Council owned phone box.

The Council supports the project in principle. A resident from Aish explained that there is a charity which will assist with this project and pay maintance costs so there would be no cost to The Parish Council. It was hoped that residents in Aish will financially support it too. The resident offered to find out more about the support from the charity and come back to update the Council at the next meeting.

08. Clerk’s Report.

Planning Applications approved.

1724/23/FUL Richard & Annette Hunt, Grove Orchard, Coombe House Lane, Stoke Gabriel.TQ9 6 PU

1597/23/FUL Mr. Josh Patch, Hayes Barton, Vicarage Road.TQ9 6QP.

The mechanical sweeper came to the village recently and it was good to have this done before the carnival parade.

09. To approve the Internal Audit 2022/2023 as carried out by D.A.P. and to sign the AGAR report.

This was reviewed at the Finance Committee meeting. The Chairman and Clerk signed the report which Cllr. King will now forward to the External Auditors.

10. To receive an update on the Community Building and the S106 agreement (monies)

Cllr. Harris stated that The Council had completed all it needed to do and was waiting on the developer to complete their paperwork. The completion with the tenants can then take place.

S106 monies to be discussed at the next P.C. Meeting.

11 Policy Review Update.

Cllr Blood is working on this and will provide an update at the September Council meeting.

12. To consider the grass cutting contract.

Cllr. King has obtained 4 quotes but only one was returned fully compliant with the specification sent out based on which the tenderers had to price.

The Council was very pleased with the work carried out by West Country Landscapes, who submitted the only compliant tender, and it was decided to award them the contract until 31st December 2024.

Items 13 & 14 had already been taken on item 7 matters arising from The Minutes.

15. To receive information on updating the public toilets in Paignton Road.

Cllr. Woodfield is obtaining quotes and information on the best way to update the public toilets and some ideas and options were discussed. She was hopeful that there will be more detailed information for discussion at the September Meeting.

16. Report on the Play Park.

Cllr. King reported that the roof has been repaired. Bark is needed for the floor of The Fairy House. The Storytellers chair will be delivered soon and the base will be needed to be put in place.

17. Painting the Phone Box in Church walk. Cllr.King reported that this is in hand.

18. Planning. To receive information from the Planning Sub Committee held earlier in the evening.

This had already been discussed in open forum and a meeting with various persons will be arranged by Cllr.Hawkins.

19. Financial Matters.

a) To receive a report from the Finance and General Purposes Committee meeting held on the 24/7/2024.

Cllr. King was elected Chairman and Cllr. Woodfield vice chairman. Terms of reference were updated, and it was agreed to remove the staffing section which would in future be managed by the Staffing Committee. It was decided to cease using Scribe Accounting System and agree to a 3 monthly account and bank reconciliation. The recommendations of the Internal Audit report were noted. Cllr. King to research so they could be implemented.

b) To approve cheques for payment.

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| WBW. Solicitors Legal Fees | | |  |  | £1,561.60 |
| Forest Crafts. Chair | | |  |  | £900.00 |
| R. Rowe Clerk`s salary | | |  |  | £731.55 |
| D.C.C. Internal Audit | | |  |  | £792.00 |
| Dart Construction roof repair | | |  |  | £252.00 |
| Water supply toilets 3 months | | | |  | £215.08 |
| A.J. Gallagher Insurance for Commercial Building | | |  |  | £404.93 |
| Skivvies toilet cleaners | | |  |  | £260.00 |
| West Country Landscapes | | |  |  | £515.00 |
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|  |  |  | Total |  | £5,632.16 |

There being no further business the meeting closed at 8.15 p.m.

Date of the next meeting Monday 25th September 2023

Stoke Gabriel Village Hall at 7p.m.

Rosemary Rowe.

Clerk Stoke Gabriel Parish.

[clerk@stokegabriel.co.uk](mailto:clerk@stokegabriel.co.uk)