**Stoke Gabriel Parish Council**

**Draft Minutes**

Minutes from a meeting of Stoke Gabriel Parish Council held on Monday 25th September 2023 at 7p.m. in the Village Hall, Stoke Gabriel.

Present.Cllr.R.Harris (Chairman.) Cllrs. M.Collings, A. Blood, E. Bridge, L. Grant, M. King, J. Woodfield,

District Cllr. B. Cooper District & County Cllr.J. Hawkins and 3 members of the public and Parish Clerk Rosemary Rowe

**AGENDA**

Item No. 01. Apologies. Received from District Cllr. J. Yardy.

Item no. 02. Declarations of interests. None.

Item No. 03. Dispensation requests. None.

**Standing Orders were suspended**

**Item No. 04**. The Council to adjourn for the following items.

A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the council or items on the Agenda.

Mr. M. Pavey from Aish attended and spoke about the proposal to install a Defibrillator in The Telephone Box at Aish which is owned by The Parish Council. The residents of Aish are working together on this project and it is supported by Martin Cope`s Charity.

It was agreed that the Parish Council is happy to give consent for the use of the box and for the proposal to go ahead.

Mr Pavey would report back to the Council once all the funding issues had been finalised and the project could move forward to the equipment being installed.

**Item No. 05** District and County Cllr`s reports. Both Cllr. Cooper and Cllr. Yardy had submitted reports which can be viewed on the P.C. Website. Cllr. Hawkins stated that he supported the proposals for the Speed reduction signs which the Parish Council is working on at present.

**Item No.18** on the agenda was brought forward to allow the applicants to speak about their proposal to establish a community farm off Duncannon Lane and for the Council to act as their Agent for a PreApp consultation with SHDC which would save them paying a fee.

The request was discussed openly by Members who agreed that this was not appropriate but asked for more information on the proposal so that a proper consultation process could take place. Members were concerned that because of the planning and Highway issues this site had generated in the past, this may not be an appropriate site for this use.

**Standing Orders were re-instated**.

The Council reconvened to consider the following business.

**Item No 06** To consider, amend if necessary and approve the Minutes of the Full Council Meeting held on the 31ST July 2023.

The Minutes were approved and duly signed by the Chairman.

**Item No. 07** Any matters arising from the Minutes.

The purchase of the Community Office Building now known as Ford House had taken place on the 09/08/2023 for £1.00 .

On the 10/08/2023 the property was subsequently let to Capcaring Limited.

External Audit. Work is continuing to complete the recommendations from the external auditor.

**Item No. 08** Financial Matters.

The following payments made in August were approved.

HMRC R. Rowe July Tax £133.14

HMRC R. Barber interest late payment £ 1.29

Bettesworths Letting Agents £1,350.00

Westcountry Landscapes 2mths.grass cutting £1,030.00

R. Rowe August salary. £735.01

WBW Solicitors Completion of Ford House. £1,500.00

S.S.E. Toilet Electricity. £191.61

The following payment due in September were also approved:

Greenfield design web domain £72.00

Skivvies toilet cleaning £260.00

S.H.D.C. Playground insurance. £264.60

British Legion Poppy Wreath £35.00

R.Rowe clerks September salary £732.45

D.A.L.C. R. Barber role for internal Audit. £36.00

E Rawcliffe Upkeep of Stoke Gabriel Memorial Area £190.00

West Country Landscapes £1545.00

**Item No.9** Clerk`s report. The clerk reported that the Council has now reverted to paying most invoices and accounts by F.O.C. as it is much more convenient. The Council has a Finance Meeting on 24th October when they will be considering the 2024/25 budget to set The Parish Precept.

**ItemNo.10** Planning Matters. To receive recommendations from The planning working Group who met earlier in the evening.

To consider planning App.No.2876/23/FUL Alterations to existing garage at Vicarage Grove, Stoke Gabriel for Mr. R. Potts.

The Council supports this App.

**Item No.11** To consider width restriction or access only Signage in Vicarage Road. There is already a sign present by Hayes Barton. The hedge needs cutting to make the sign more visible. This is in hand. The sign off New Road will also be renovated.

**Item No.12** Hedge Trimming along the Narrows in Paignton Road. Cllr. Harris is at present pursuing the ownership of the hedge both inside and out to establish who is responsible for trimming and also maintaining the footpath.

**Item No 13** Speed limit signs. This is a County Council Matter. The Parish Council wishes to pursue having enhanced speed restrictions at the entrance to Paignton Road.

**Item No14** Drainage easement over Parish Orchard for Church toilet. Cllr. Harris has now received the Draft Deed of Easement for the drainage pipe and is working with the Council’s solicitors to finalise the documentation.

**Item No.15** Hoyle Copse. Phil Bolt sent a report on work progress in the area.

Update and Recommendation for Surveys on the Trees. It was agreed to go with Aran Kimberlee `s quote which was £ 495.00 +V.A.T.

S106 Monies which includes Disabled Access to the orchard footpath and Hoyle Copse access. It was agreed to ask Phil Bolt to obtain and send the quotes for the work to be carried out.

**Item No.16** Public Toilets. There is concern over the flooding of these facilities which appears to relate to building works having been carried out behind the toilets. It was decided to contact S.H.D.C. Enforcement Team to look at the drainage issues coming from The Gabriel Court Development. It was decided not to do anything to update the toilets until the drainage issues have been solved.

**Item No.17** The Community Farm had been considered earlier in the Agenda.

**Item No 18** The Secure Bicycle Store. The provision of the Cycle Rack against the wall inside Rydon Acres has been completed and is now in use. The Chairman thanked all those who had made this possible so quickly before the start of the September school term.

**Item No19** Update on clerk`s probationary period. The interim review had been completed by the Staffing Committee who had met with the Clerk.

**A.O.B**. a**nd Matters of Information**.

1 - The Parish Notice Board is giving problems with operating the lock on the glass doors. A locksmith has attended on various occasions to rectify but the age of the board was giving further problems. Cllr. Bridge will source quotes for a replacement.

2 - Remembrance Services. The Chairman will represent the Council at the wreath laying and church services.

3 - It was agreed that Cllr. Grant will be the Council’s representative on the River Dart Parishes group.

4 - The induction of the new vicar. Various Members indicated that they would attend the service.

5 - Community Speed Watch Group. The Clerk had obtained further information about setting up a group for the village and this would be discussed at the next meeting.

6 - Information about the Parish Housing Needs Survey would be shortly distributed to all households in the Parish by SHDC. The Chairman stressed the importance of all recipients completing the form so a true picture of the housing problem in the village could be assessed and taken account of in the Neighbourhood Plan.

A Community Drop-in session would be held by SHDC on the 19th October between 2:30 and 5:30 in the Village Hall when residents could come and met an Officer if they needed any help in completing the Parish Housing Needs Survey.

7 - Members had received an invitation to attend the South Hams CVS AGM on the 17th October at Follaton House. The Chairman asked that if any Members were free they might be able to attend the event.

8 - It was agreed that a poster be put on the Notice Boards advertising the two remaining vacancies on the Council to see if there were people who wished to take up this opportunity.

There being no further business the meeting closed at 8.25 p.m.

Date of the next meeting Monday 30th October 2023 at Stoke Gabriel Village Hall at 7p.m.

Rosemary Rowe.

Clerk Stoke Gabriel Parish.