**Stoke Gabriel Parish Council**

A meeting of Stoke Gabriel Parish Council was held on

**Monday 25th March 2024 at 7p.m. in the Village Hall, Stoke Gabriel.**

Present.Cllrs.R.Harris Chairman, A. Blood, E. Bridge, M. Collings, L.Grant, M. King, I.Simmons, J.Woodfield.The Clerk and 7 members of the public.

**AGENDA**

**01- Apologies** were received from District Cllrs. J. Hawkins and G. Yardy.

**02. Declarations of interests**. None.

**03 To approve any Dispensation requests**. None requested.

The Council to adjourn for the business.

**Public Participation**. A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the council or items on the Agenda.

A member of the Horticultural Society asked about the village flower beds as they may be able to look after those that were in need of care. She also mentioned about the wild flower meadows .This was an agenda item No7.3) A resident from Duncannon Lane raised the issue of the parking permits for that area, which was Agenda 8.

**04. District and County Cllr`s reports.** Reports had been received and circulated and are on the Parish Council`s Website.

The Council will reconvene to conduct the following Business.

**05**. **Minutes of Previous Meeting**. To consider, amend if necessary and approve the minutes of the Full Council meeting held on the 26th February 2024.

These were duly approved and signed by The Chairman.

**06.** **Matters arising from the previous Meeting Minutes**.

Some matters arising may be agenda items

06.1) Cllr. Grant had met with a contractor to look at the Hoyle Copse access from the field via a ramp and footpath from it. This will be an agenda item for the next P.C. Meeting.

07.1) To receive and consider a report from the working party held on Thursday 14th March 2024 to put a sign somewhere on the Quay to acknowledge the salmon fishing.

Three members of Council had met and had come up with the idea of putting the Village Map on the wall near the slipway and to publish A3 pads of the new Village Map to distribute among businesses so that visitors will be able to find their way around the area Another Village Map will be located by the Bus Stop at Rydon Cross. The Salmon Fishing Memorial idea was to have a Sculpture of a replica of a Fishing Boat with men and fishing gear in it.

A member will ask the person who previously had made the salmon sculpture in the Orchard for a cost and sketch details of a proposal.

All members were in favour of these proposals.

**07.2) To receive an update on the removal of the footpath sign off Byter Mill.**

The work has been completed.

**07.3) To consider a request from the Horticultural Society with reference to the Flower Beds in and around The Village and Wildflower Meadow.**

A list of flower beds will be drawn up and those that are in need of care will be forwarded to The Horticultural Society. The wildflower meadow associated with the ‘Burial Field’ was held in abeyance for the time being.

**08. To consider a request from residents who live at Nos.2/3 School Hill Cottages and The Lodge in the vicinity of Duncannon Lane for residents parking permits. These would be issued by Devon County Council.**

The residents who were seeking parking spaces had attended the meeting earlier and explained their proposals. Members debated the idea but whilst they sympathise with those concerned, they were not able to support the request.

**09. To consider information received to date on the progress of the Toilet Programme.**

Cllr. Woodfield has been making progress on this and has met with 2 different architects / surveyors who have come back to her with some initial ideas and cost estimates. Unfortunately, the second one only arrived just before the meeting so members did not have time to consider it. Consideration must be given on best use of the site to provide replacement and new facilities. The indicative cost will require any works to be professionally monitored and approved.

**10. To consider a programme of works for The Parish Benches**.

Cllr.Grant & Cllr.Simmons have a list of all the benches and are working their way around the parish to look at their condition and advise accordingly.

**10.1) To agree and adopt the form for those wishing to donate benches**.

There has been a request from a member of the public to donate a new bench. Cllr. Harris will draw up a revised Form for the procedure to have a new bench installed which will include the cost, if any to provide a secure base and ongoing maintenance.

**11.** **Financial matters.**

 1.1) To receive a report of payments made and received during March to date.

R.Gillmore ref.Gazebo Repair £ 40.00

J.Woodfield Cllr.Guide £ 11.70

E.Rawcliffe Ground Maintenance £204.00

R.Rowe salary £784.48

H.M.R.C. 4th quarter payment £466.67

Stoke Gabriel V/Hall. £ 85.00

West country Landscapes grass cuts £1692.00 V.A.T. = £282.00

D.A.L.C. Training clerk x2 £ 72.00 V.A.T. = £12.00

D.A.L.C. Training new member x1 £ 18.00 V.A.T. = £ 3.00

West Country Landscapes grass cutting £1236.00 V.A.T. = £ 206.00

Village map printing. £26.40 V.A.T. = £4.40

S.H.D.C. Payroll. £ 120.00 V.A.T. = £20.00

Stoke Gabriel Carnival Committee £ 1055.85

Torbay Janitorial toilet cleaners £288.00 V.A.T. = £ 48.00

Receipts. = C.A.P.Caring £750.00

**11.2) To consider a request and if agreed make a donation to the Stoke Gabriel Carnival Organising Committee.**

It was proposed and seconded that the money left over from last year’s King`s Coronation should be donated to The Carnival Committee. This is approx. £1,055.85.

All members were in favour of this.

**11.3) Date of the next Finance and General Purpose Meeting**

Was arranged for Thursday 11th April in the Village Hall at 6 p.m.

**12.** **Clerk’s Report.**

The clerk reported that a letter had been received re increase in electricity charges for the public toilet. This was discussed and it was thought that The Council should look into having LED lights installed with possibly an infra-red censor to activate them when the toilets were in use. Cllr Bridge will look into the costing.

There had been a request for a tree to be planted somewhere suitable in the village in memory of a resident. Cllr. King will deal with this as she received the request.

The Clerk had attended clerk`s courseNo.2 and had found it most useful.

The Clerk reported that she attends to emails daily and forwards those relevant to all members of the council.

**13. Planning Matters**.

To receive recommendations of the Planning Working Party held earlier in the evening.

**13a) Application No.0345/23/FUL** S.G.B.A., Mill Point, Stoke Gabriel. To construct an access way and secure concrete bridge head on the foreshore to serve as an on shore connection to a gang way linking to a new permanent and less conspicuous /intrusive pontoon. This application was debated at great length and a site visit was arranged for Tuesday 2nd.April to meet at The Club house at 11.00.

**13b) Application No.0783/24/FUL** Aish Cross House, Stoke Gabriel.TQ9 6PT .To Change of use of 3 holiday cottages to permanent dwellings.

No objection.

**13.c) Application No.3895/23/HHO** Southlands, Millers Lane, Stoke Gabriel.TQ9 6TD Householder application to modify, extend, renovate and modernise.( Retrospective.)

No Objection.

**13. d) Application No.0326/24/HHO** Treecoombe, Byter Mill Lane, Stoke Gabriel, TQ9 6RH.Householder Application for the erection of a timber garden shed.

No objection. The Parish Council would prefer that the garden shed be erected in the back garden and a condition imposed that the building not to be used for Air B. & B.

**13. e) Application No.0431/24/HHO**.25, Pound field, Stoke Gabriel.TQ9 6QA. Householder Application to permit loft conversion and rear extension.

Objection. The Parish Council feel that the roof height should not be increased and be kept similar to those adjoining properties where similar lost conversions have been carried out

**13.f) Application No.0936/24/TPO** Hill Mount, Hillfield, Stoke Gabriel, TQ9 6SH.tre works to T1 Monterey pine to improve spatial relationship between the tree and the building structures. (House)

The tree warden will comment on this application.

**13g). Applications approved by S.H.D.C.**

Application No.3973/23/TPO. South Bank Paignton Road, Stoke Gabriel.TQ9 6SJ.

Application No.0060/24/HHO.4,Orchard Way, Stoke Gabriel, TQ9 6PZ.

Application No.3929/23/HHO Coombe View, Broad Path, Stoke Gabriel.TQ9 6SQ

**14. To receive an update on Parish Council Policies.**

Cllr.Blood reported that she had gone through all the policies as necessary, and all had been updated as appropriate.

**14.1) The Hoyle Copse Risk Assessment Policy, Audit and Business Continuity Policies**

Have all been reviewed and updated.

It was proposed and seconded that they be accepted. This was unanimously accepted by all members of the council.

**15. To consider any renovation of the Bus Stop at Rydon Cross**

Cllr.King said that the Rydon Cross Bus Stop Shelter was in need of some maintenance, and she will obtain some quotes for the work needing to be done.

**16. To consider the Council`s insurance policy renewals**.

An exercise was being carried out by Cllr Grant to list, photograph and value all the tools and equipment kept in the shed in Hoyle Copse.

**17. Dates of forth coming meetings.**

The next Regular Parish Council Meeting is on Monday 29th April 2024.

 Date of the Annual Parish Meeting Monday 20th May.2024.

To consider the date for the Parish Council Annual Meeting which was originally planned for Monday 27th May 2024.

However, as this is now a Bank Holiday the date of this meeting will now be on Tuesday 28th May. The Hall is free and has been booked.

There being no further business the meeting closed at 8.30 p.m.

Rosemary Rowe.

Clerk Stoke Gabriel Parish Council.